



## City Council Information Packet

July 22, 2021

**IP1.** Council Tentative Meeting Schedule

### **July 27 Work Session**

**IP2.** Work Session Agenda

**IP3.** Memo from Police Chief: MRAP Armored Vehicle

**IP4.** Pending City Council Work Session Topics

### **Miscellaneous**

**IP5.** Quarterly Investment Report: April - June 2021

**IP6.** Joint Entities Meeting: July 19

**IP7.** Civil Service Examination: Maintenance Worker II - Wastewater Treatment

**IP8.** Civil Service Examination: Maintenance Worker II - Water Service

**IP9.** Bar Check Report: May 2021

**IP10.** Bar Check Report: June 2021

### **Draft Minutes**

**IP11.** Ad Hoc Truth & Reconciliation Commission: July 8

**IP12.** Airport Commission: July 8

**IP13.** Senior Center Commission: July 15

**IP14.** Historic Preservation Commission: July 18

**IP15.** Airport Commission: July 15



July 22, 2021

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## Council Tentative Meeting Schedule

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### **ATTACHMENTS:**

Description

Council Tentative Meeting Schedule



# City Council Tentative Meeting Schedule

*Subject to change*

July 22, 2021

<u><b>Date</b></u>	<u><b>Time</b></u>	<u><b>Meeting</b></u>	<u><b>Location</b></u>
Tuesday, July 27, 2021	4:00 PM 6:00 PM	Special Work Session Special Formal Meeting	The Center, Assembly Room 28 S. Linn Street
Tuesday, August 17, 2021	4:00 PM 6:00 PM	Work Session Formal Meeting	TBD
Tuesday, September 7, 2021	4:00 PM 6:00 PM	Work Session Formal Meeting	TBD
Tuesday, September 21, 2021	4:00 PM 6:00 PM	Work Session Formal Meeting	TBD
Tuesday, October 5, 2021	4:00 PM 6:00 PM	Work Session Formal Meeting	TBD
Tuesday, October 19, 2021	4:00 PM 6:00 PM	Work Session Formal Meeting	TBD
Monday, November 1, 2021	4:00 PM 6:00 PM	Work Session Formal Meeting	TBD
Tuesday, November 16, 2021	4:00 PM 6:00 PM	Work Session Formal Meeting	TBD
Tuesday, December 7, 2021	4:00 PM 6:00 PM	Work Session Formal Meeting	TBD
Tuesday, December 21, 2021	4:00 PM 6:00 PM	Work Session Formal Meeting	TBD



July 22, 2021

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## Work Session Agenda

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### **ATTACHMENTS:**

Description

Work Session Agenda



CITY OF IOWA CITY

410 East Washington Street  
Iowa City, Iowa 52240-1826  
(319) 356-5000  
(319) 356-5009 FAX  
[www.icgov.org](http://www.icgov.org)

**Iowa City**  
**City Council Work Session Agenda**  
**July 27, 2021 - 4:00 PM**  
**The Center – Assembly Room**  
**28 S. Linn Street**  
[www.icgov.org](http://www.icgov.org)

You can watch the meeting on cable channel 4 (118.2 QAM) in Iowa City, University Heights and Coralville, or you can watch it online at any of the following websites:

- <https://citychannel4.com/live>
- <https://www.youtube.com/user/citychannel4/live>
- <https://facebook.com/CityofIowaCity>

- Overview and discussion of City planning documents related to growth management
- Council discussion on City use of the Johnson County MRAP [IP3]
- Clarification of Agenda Items
- Information Packet Discussion [July 8, July 15, July 22]
- Council updates on assigned boards, commissions, and committees



July 22, 2021

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## Memo from Police Chief: MRAP Armored Vehicle

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### **ATTACHMENTS:**

Description

Memo from Police Chief: MRAP Armored Vehicle



**TO: City Council**

**FROM: Chief Dustin Liston**

**RE: MRAP Armored Vehicle**

**DATE: 07/22/21**

Honorable Mayor and City Council:

In 2014, the Johnson County Sheriff's Office obtained an MRAP (Mine Resistant Ambush Protected) vehicle through the Law Enforcement Support Office 1033 program. All local law enforcement agencies share the vehicle along with any maintenance costs. ICPD paid \$11,709.48 in November 2014 as a share of initial shipping and maintenance costs and another \$200.00 in 2018 for tires. This money came from forfeiture funds and was not paid with taxpayer dollars.

The vehicle was demilitarized for local law enforcement by the federal government and has no offensive capabilities. The vehicle provides ballistic protection from all types of small arms fire. Its intended use is to protect officers and the public from high-risk situations involving weapons or explosives that are outside of the normal patrol officer and patrol vehicle's capabilities. These situations include active shooters, armed barricaded subjects, high-risk arrest/search warrants, etc. The vehicle can also be used for high water and deep snow rescues.

Since 2014, ICPD has utilized the MRAP 7 times. The first use was to assist with the rescue of a civilian during an armed, barricaded subject incident and the others during the service of high-risk search/arrest warrants associated with significant firearm crime investigations. Two of the seven times, it was staged away from the scene as a precaution and did not leave the staging area. Of the seven deployments, two were on

the west side of town, one in the northeast side of town, and four on the south side. The four deployments on the south side involved repeat deployments at two addresses.

The decision to utilize the MRAP on pre-planned operations is evaluated on a case-by-case basis considering the seriousness of the alleged crime, the suspect's previous violent history, weapons involved, any potential for civilian evacuation or rescue, and the availability of natural cover at the target location. The decision is made only after all other tactics have been explored. The MRAP gives the officers the ability to deploy the "surround and call out" tactic when serving high-risk warrants, which involves calling the subjects in the target location out from a position of cover. Without the MRAP or natural cover, officers would not be able to use this tactic and may be forced to consider "dynamic entry." Dynamic entry involves breaching the door and quickly flooding the target location with officers and use of noise/flash diversionary devices or flash-bangs. This tactic involves considerably more risk for the officers and the occupants of the target location and is not the preferred method if another safe alternative exists.

Without the use of the MRAP or an alternative armored vehicle, the ICPD would not have the capabilities to safely address certain high-risk situations. Investigations into violent crime would be negatively impacted and may be delayed or go unresolved creating the possibility for additional criminal activity and injury. Iowa City has experienced an increase in gun violence over the last 18 months. In 2019, Iowa City had 15 confirmed shots fired calls, resulting 56 rounds fired and five people shot. In 2020, that number increased to 57 confirmed shots fired calls, resulting in 304 rounds fired and 11 people shot including 2 homicides. To date in 2021, there have been 17 shots fired calls, resulting in 144 rounds fired and 6 people shot including 3 homicides. In the most recent shots fired incident this year there were over 57 rounds fired alone. If ICPD does not have access to an armored vehicle, other county and state law enforcement agencies with jurisdiction in Iowa City may utilize their own armored vehicles to address those situations. Further, the lack of any armored vehicle would also limit critical response to un-planned emergent situations such as active shooter incidents.

There are several civilian law enforcement-specific armored vehicles on the market today. Many of these have a similar appearance to the armored vehicles that

have been utilized by banks for years and that the public is more accustomed to seeing. Because they were designed for civilian law enforcement, they are also easier to operate on city streets and fit the civilian law enforcement mission better than the MRAP. ICPD has not pursued such a vehicle in the past due to the high cost, infrequent need and availability of the Johnson County MRAP. If the City Council expresses interest in further exploring a civilian armored vehicle, I would be pleased to pursue possible options both regionally and within the department itself.



July 22, 2021

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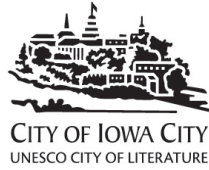
## Pending City Council Work Session Topics

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### **ATTACHMENTS:**

Description

Pending City Council Work Session Topics



## PENDING CITY COUNCIL WORK SESSION TOPICS

July 22, 2021

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### **Other Topics:**

1. Consider a plan for rubberized surfacing at park playgrounds and develop strategies to address equity gaps noted in the Parks Master Plan and plan for the equitable distribution of destination parks within an easy and safe distance of all residents.
2. Discuss possible changes to residential zoning classifications to allow and/or require a greater diversity of housing types (i.e. missing middle)
3. Consider establishing a cost of development framework that can help guide decisions on how best to accommodate future growth
4. Discuss development of a new comprehensive plan to promote housing affordability throughout the City
5. Discuss snow removal policies regarding curb ramps
6. Review low-income fare free transit options
7. Discuss low-intensity commercial use allowances in residential zones



July 22, 2021

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## Quarterly Investment Report: April - June 2021

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### **ATTACHMENTS:**

Description

Quarterly Investment Report: April - June 2021

**CITY OF IOWA CITY**

**QUARTERLY  
INVESTMENT REPORT**

**April 1, 2021  
to  
June 30, 2021**

**Finance Department**

**Prepared by:**

**Brian Cover**

**Senior Accountant**

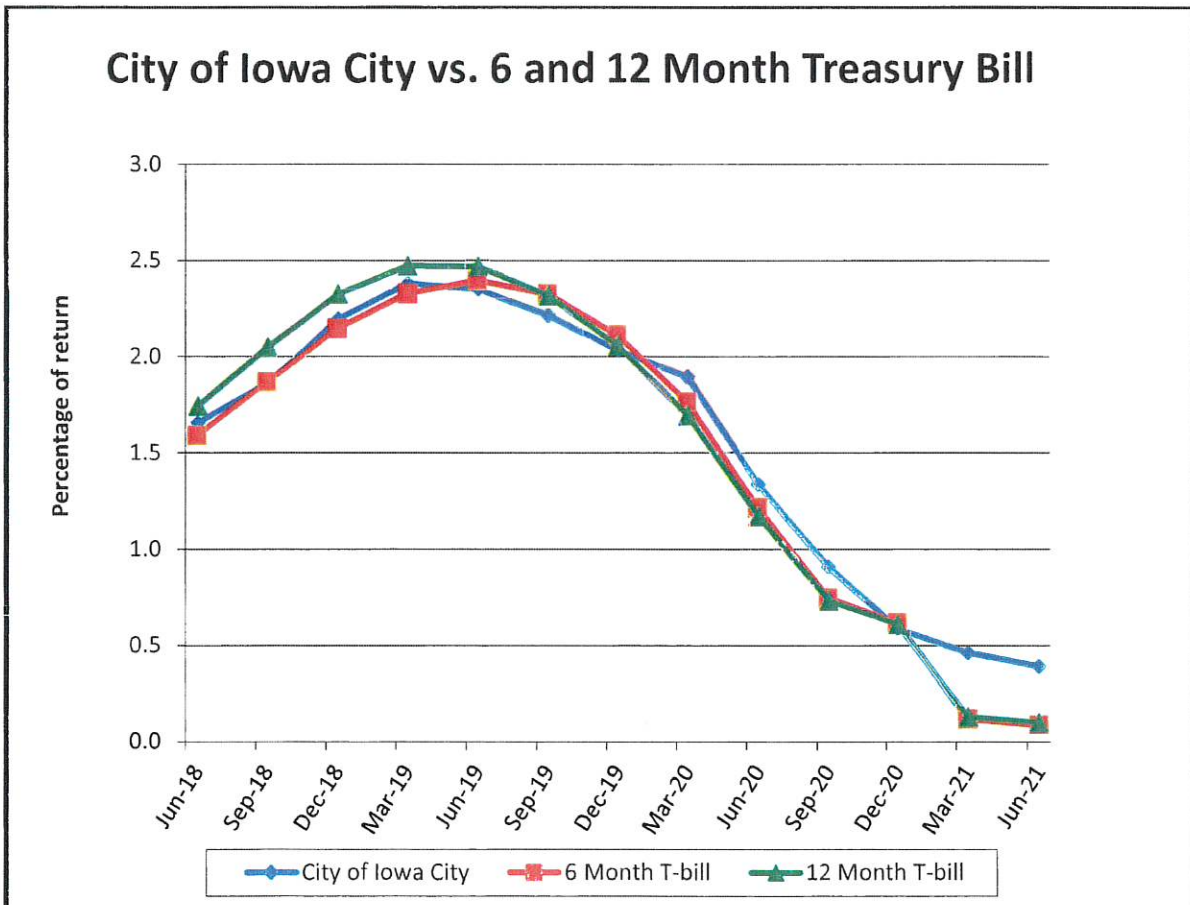
## OVERVIEW

The City of Iowa City's investment objectives are safety, liquidity and yield. The primary objective of the City of Iowa City's investment activities is the preservation of capital and the protection of investment principal. The City's investment portfolio remains sufficiently liquid to enable the City to meet operating requirements that cash management procedures anticipate.

Investments purchased by the City of Iowa City for the fourth quarter of this fiscal year had an average return of 0.222%. Rates on new investment purchases in our operating cash portfolio for the fourth quarter were 55 basis points lower than investments purchased at this time last year. The decrease is due to the federal reserve target rate remaining at 0.25%.

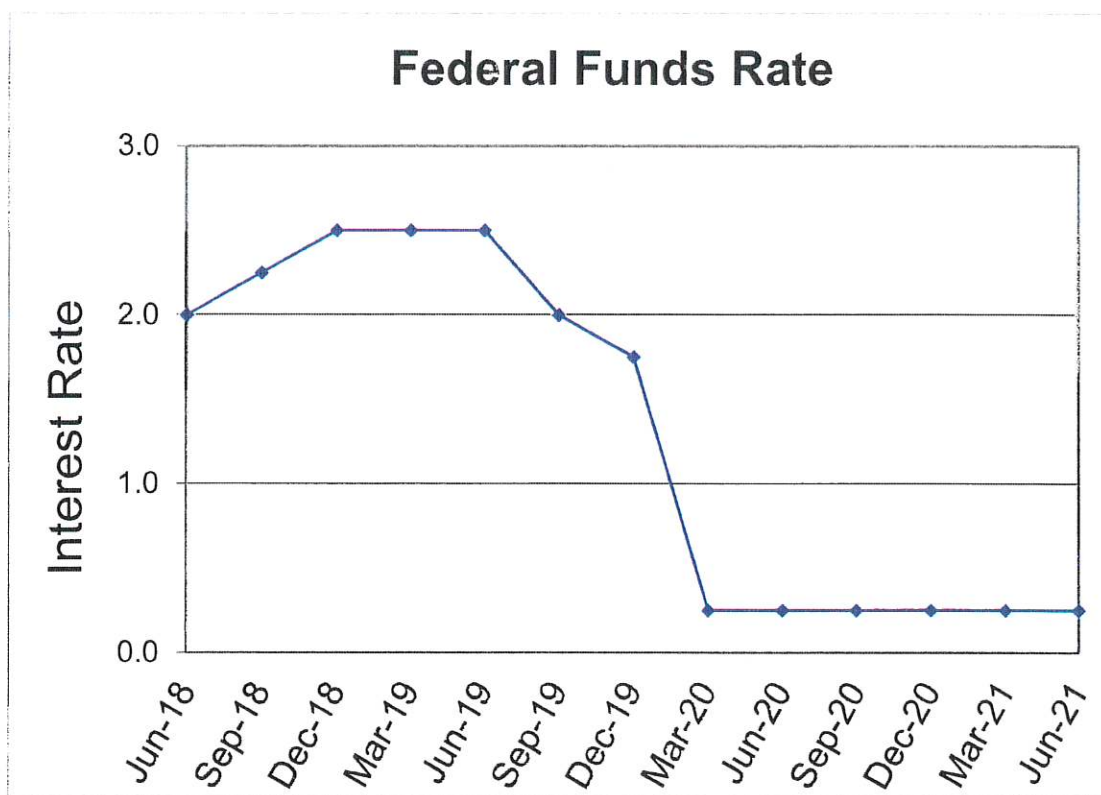
In investing public funds, the City's cash management portfolio is designed with the objective of regularly exceeding the average return on the six-month U.S. Treasury Bill. The Treasury Bill is considered a benchmark for riskless investment transactions and therefore comprises a minimum standard for the portfolio's rate of return. Since the city's investments are mostly between the six- month and twelve-month range, the yield curve for the twelve-month U.S. Treasury Bill has been added to the chart. The rolling average return on the six-month U.S. Treasury Bill for the prior 365 days was 0.084% and the twelve-month return was 0.098%. The investment program seeks to achieve returns above this threshold, consistent with risk limitations and prudent investment principles. The rate of return on the City's entire portfolio for the quarter was 0.391%.

Investments for this year are \$5,093,161 lower than last year. The decrease in investments is due to the \$32,356,794 increase from \$50,881,991 to \$83,238,785 in cash in the city's checking account this year.

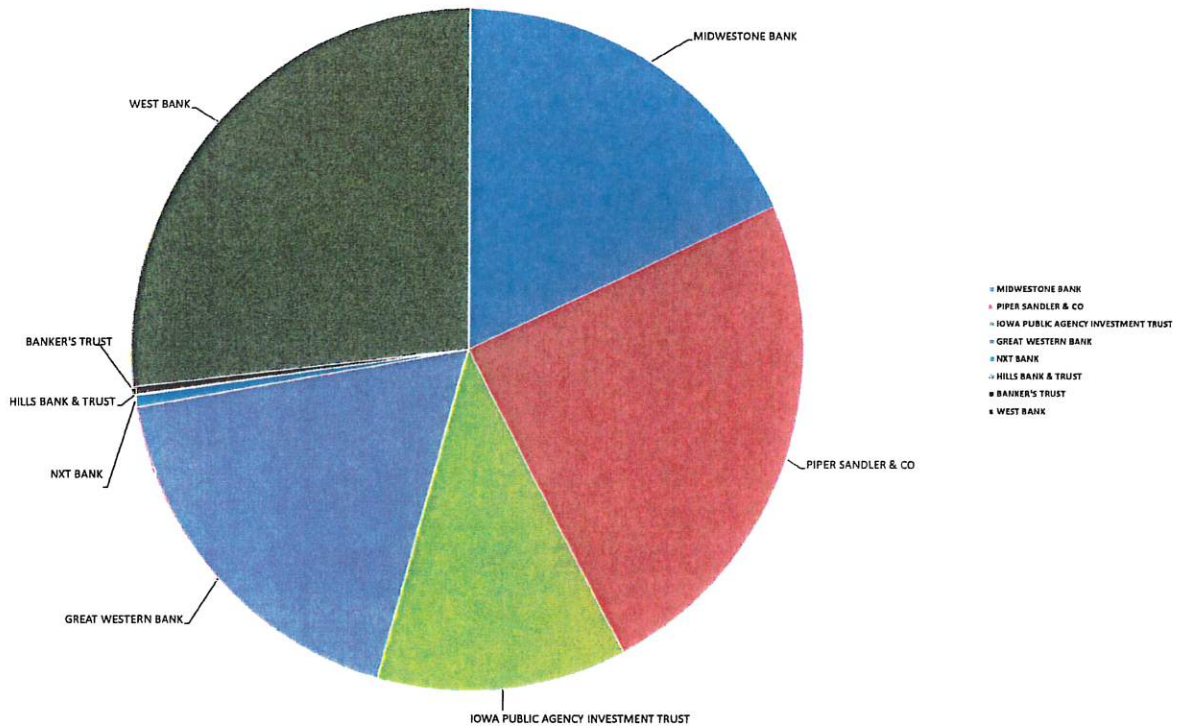


Treasury bills and fed funds are competing investments in the money market. The federal funds rate is highly influential and often has a direct effect on the U.S. economy, because it serves as a base for interest rates offered by various financial and credit institutions to businesses and consumers.

The federal funds rate is the interest rate at which banks lend to each other. In the June 16<sup>th</sup> meeting of the Federal Open Market Committee, the Committee decided to maintain the target range for the federal funds rate at 0.25 percent and expects it will be appropriate to maintain this target rate until labor market conditions have reached levels consistent with the Committee's assessments of maximum employment and inflation has risen to 2 percent and is on track to moderately exceed 2 percent for some time. The Committee will continue to monitor the implications of incoming information for the economic outlook.



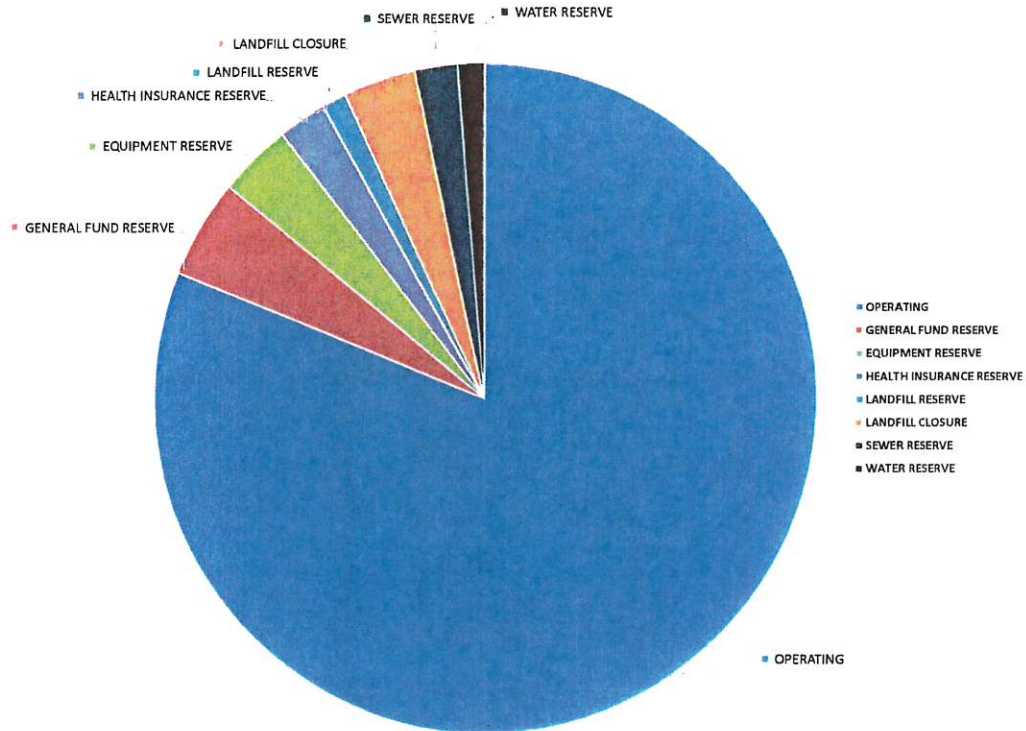
City of Iowa City  
Investments by Institution  
June 30, 2021



CITY OF IOWA CITY  
INVESTMENTS ON HAND  
LISTING BY INSTITUTION

INSTITUTION NAME	6/30/21 INVESTMENT AMOUNT	6/30/20 INVESTMENT AMOUNT	DEPOSITORY LIMIT
MIDWESTONE BANK	\$ 30,412,299	\$ 55,299,314	\$ 150,000,000
PIPER SANDLER & CO	\$ 40,795,042	\$ 28,149,764	N/A
IOWA PUBLIC AGENCY INVESTMENT TRUST	\$ 20,079,188	\$ 22,655,920	N/A
GREAT WESTERN BANK	\$ 30,160,817	\$ 30,020,499	\$ 100,000,000
NXT BANK	\$ 925,000	\$ -	\$ 10,000,000
GREEN STATE CREDIT UNION	\$ -	\$ 15,000,000	\$ 50,000,000
HILLS BANK & TRUST	\$ 100,176	\$ 2,099,676	\$ 25,000,000
BANKER'S TRUST	\$ 594,768	\$ 12,953,341	\$ 50,000,000
WEST BANK	\$ 45,018,064	\$ -	\$ 75,000,000
CEDAR RAPIDS BANK & TRUST	\$ -	\$ 7,000,000	\$ 50,000,000
TOTAL	\$ 168,085,353	\$ 173,178,514	

City of Iowa City  
Investments by Fund  
June 30, 2021



CITY OF IOWA CITY  
INVESTMENTS ON HAND  
SUMMARY BY FUND

FUND TYPE	6/30/21 INVESTMENT AMOUNT	6/30/20 INVESTMENT AMOUNT
OPERATING	\$ 136,358,159	\$ 155,450,153
GENERAL FUND RESERVE	\$ 7,997,194	\$ -
EQUIPMENT RESERVE	\$ 6,000,000	\$ 5,998,361
HEALTH INSURANCE RESERVE	\$ 4,000,000	\$ 4,000,000
LANDFILL RESERVE	\$ 2,000,000	\$ -
LANDFILL CLOSURE	\$ 6,000,000	\$ 2,000,000
SEWER RESERVE	\$ 3,525,000	\$ 3,525,000
WATER RESERVE	\$ 2,205,000	\$ 2,205,000
<b>TOTAL</b>	<b>\$ 168,085,353</b>	<b>\$ 173,178,514</b>

CITY OF IOWA CITY  
INVESTMENTS ON HAND  
June 30, 2021

INSTITUTION NAME	INVESTMENT TYPE	PURCHASE DATE	MATURITY DATE	INVESTMENT AMOUNT
MIDWESTONE BANK	MMFUND	---	06/30/2021	\$ 10,412,298.93
HILLS BANK	MMFUND	---	06/30/2021	\$ 100,175.75
WEST BANK	MMFUND	---	06/30/2021	\$ 45,018,063.91
BANKERS TRUST	MMFUND	---	06/30/2021	\$ 594,767.95
GREAT WESTERN BANK	MMFUND	---	06/30/2021	\$ 30,160,817.06
IPAIT	MMFUND	---	06/30/2021	\$ 79,187.72
NXT BANK	CD	09/08/2020	07/08/2021	\$ 925,000.00
IPAIT	CD	10/16/2020	07/15/2021	\$ 10,000,000.00
MIDWESTONE BANK	CD	07/21/2020	07/21/2021	\$ 5,000,000.00
MIDWESTONE BANK	CD	08/17/2020	08/17/2021	\$ 5,000,000.00
NATIXIS, NY BRANCH	CP	03/24/2021	12/14/2021	\$ 4,996,541.67
CREDIT AGRICOLE CORPORATE & INVESTMENT BANK, NY	CP	04/14/2021	01/07/2022	\$ 4,996,305.56
IPAIT	CD	10/16/2020	01/14/2022	\$ 10,000,000.00
MIDWESTONE BANK	CD	03/11/2021	03/04/2022	\$ 5,000,000.00
MIDWESTONE BANK	CD	06/25/2021	06/27/2022	\$ 5,000,000.00
FEDERAL HOME LOAN MORTGAGE CORP	AGCY BOND	07/14/2020	07/14/2023	\$ 2,205,000.00
FEDERAL NATIONAL MORTGAGE ASSOCIATION	AGCY BOND	07/28/2020	07/28/2023	\$ 2,600,000.00
FEDERAL HOME LOAN MORTGAGE CORP	AGCY BOND	11/17/2020	05/17/2024	\$ 2,000,000.00
FEDERAL FARM CREDIT BANKS FUNDING CORP	AGCY BOND	12/23/2020	12/23/2024	\$ 2,000,000.00
FEDERAL HOME LOAN MORTGAGE CORP	AGCY BOND	08/19/2020	02/14/2025	\$ 2,000,000.00
FEDERAL HOME LOAN BANKS	AGCY BOND	10/02/2020	09/22/2025	\$ 1,997,194.28
FEDERAL HOME LOAN BANKS	AGCY BOND	01/14/2021	01/14/2026	\$ 2,000,000.00
FEDERAL HOME LOAN BANKS	AGCY BOND	01/28/2021	01/28/2026	\$ 2,000,000.00
FEDERAL HOME LOAN BANKS	AGCY BOND	02/17/2021	02/17/2026	\$ 2,000,000.00
FEDERAL HOME LOAN BANKS	AGCY BOND	03/30/2021	03/30/2026	\$ 2,000,000.00
FEDERAL HOME LOAN BANKS	AGCY BOND	01/27/2021	07/27/2026	\$ 2,000,000.00
FEDERAL HOME LOAN BANKS	AGCY BOND	01/29/2021	01/29/2027	\$ 2,000,000.00
FEDERAL NATIONAL MORTGAGE ASSOCIATION	AGCY BOND	12/29/2020	12/29/2027	\$ 2,000,000.00
FEDERAL NATIONAL MORTGAGE ASSOCIATION	AGCY BOND	12/22/2020	06/22/2029	\$ 2,000,000.00
FEDERAL FARM CREDIT BANKS FUNDING CORP	AGCY BOND	09/10/2020	09/10/2040	\$ 2,000,000.00
				<u>\$ 168,085,352.83</u>

CITY OF IOWA CITY  
INVESTMENT ACTIVITY  
FOR THE QUARTER ENDED JUNE 30, 2021

INSTITUTION	FUND TYPE	INVESTMENT TYPE	PURCHASE DATE	MATURITY DATE	INVESTMENT AMOUNT	INTEREST RATE
INVESTMENTS ON HAND AT 3/31/2021					\$ 132,990,493.84	
<u>PURCHASES 4/01/21 TO 6/30/21</u>						
BANKERS TRUST	OPERATING	SAV	02-May-17		\$ 15,000,000.00	0.05
PIPER SANDLER & CO-BANKERS TRUST	OPERATING	CP	14-Apr-21	07-Jan-22	\$ 4,994,788.89	0.14
IPAIT	OPERATING	IPAIT	27-Sep-06		\$ 5,000,000.00	0.01
WEST BANK	OPERATING	SAV	04-May-21		\$ 25,000,000.00	0.30
WEST BANK	OPERATING	SAV	04-May-21		\$ 10,000,000.00	0.30
WEST BANK	OPERATING	SAV	04-May-21		\$ 10,000,000.00	0.30
MIDWESTONE BANK	OPERATING	CD	25-Jun-21	27-Jun-22	\$ 5,000,000.00	0.33
INTEREST AND ACCRETION					\$ 99,410.81	
TOTAL PURCHASES					\$ 75,094,199.70	
<u>REDEMPTIONS 4/01/21 TO 6/30/21</u>						
GREEN STATE CREDIT UNION	OPERATING	CD	02-Apr-20	02-Apr-21	\$ 5,000,000.00	1.02
BANKERS TRUST	OPERATING	SAV	02-May-17		\$ 4,994,788.89	0.05
IPAIT	OPERATING	CD	14-Apr-20	14-Apr-21	\$ 5,000,000.00	0.65
IPAIT	OPERATING	IPAIT	27-Sep-06	05-May-21	\$ 5,000,000.00	0.01
BANKERS TRUST	OPERATING	SAV	02-May-17	04-May-21	\$ 10,000,000.00	0.05
MIDWESTONE BANK	OPERATING	CD	13-May-20	13-May-21	\$ 5,000,000.00	0.42
MIDWESTONE BANK	OPERATING	CD	24-Jun-20	24-Jun-21	\$ 5,000,000.00	0.45
EXPENSES					\$ 4,551.82	
TOTAL REDEMPTIONS					\$ 39,999,340.71	
INVESTMENTS ON HAND AT 6/30/21					\$ 168,085,352.83	



July 22, 2021

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## Joint Entities Meeting: July 19

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### **ATTACHMENTS:**

Description

Joint Entities Meeting: July 19

## Joint Meeting Minutes

Johnson County Board of Supervisors, University of Iowa, Iowa City Community School District Board, Clear Creek  
Amana Community School District Board, Coralville, Hills, Iowa City, Lone Tree, North Liberty, Oxford, Shueyville,  
Solon, Swisher, Tiffin, and University Heights

Monday, July 19, 2021

Meeting via Zoom

View Meeting Recording at: <https://youtu.be/2q-NN8fy6bc>

### Present:

Iowa City City Council Members: Mayor Bruce Teague, Janice Weiner, John Thomas, Mazahir Salih, Laura Bergus;

North Liberty City Council Members: Chris Hoffman, RaQuisha Harrington,

Coralville City Council Members: Mayor John Lundell, Laurie Goodrich, Meghann Foster, Mitch Gross

Iowa City Community School District: Ruthina Malone, Shawn Eyestone, Charlie Eastham, Lisa Williams

Johnson County Board of Supervisors: Rod Sullivan, Lisa Green-Douglass, Pat Heiden, Royceann Porter, Jon Green,  
Pauline Taylor

University Heights: Mayor Louise From

Swisher: Mayor Chris Taylor

Staff: Doug Boldt, Geoff Fruin, Kelly Hayworth, Ryan Haier, Kellie Fruehling, Cami Rasmussen, Sam Jarvis, Brad Kunkle

Guests: James Lacina, Josh Busard, Jon Nania, Judith Thomas

### Call to Order

Shawn Eyestone called the meeting to order at 4:30 pm.

### Welcome and Introductions

Eyestone welcomed everyone and asked for introductions.

### Facilities Master Plan (ICCS)

Matt Degner provided an update on preparations for the Facilities Master Plan 2.0.

- FMP 1.0 was on time and on budget
- Timeline for FMP 2.0 shared
- Portrait of a Graduate
  - Engaged to determine what competencies and skills we want our students PK-12 to education with
  - Ties into FMP 2.0
  - Shared POG competencies
- Community Engagement Sessions
  - Projects rooted in what learning looks like
  - Engage District stakeholders to ensure the priorities of FMP 2.0 reflect our community's educational values and beliefs.
  - In Fall will ask community to support extension of two levies
    - Already in place, extensions of two revenue streams that already come to the district
    - Revenue Purpose Statement and PPEL
    - Allows to borrow against the money long term to fund FMP 2.0
  - Community Engagement Session dates
    - Tuesday, July 6: 5:00-6:30 pm
    - Tuesday, July 20: 5:00-6:30 pm

- Thursday, July 22: 12:00-1:00 pm
- Tuesday, August 3: 5:00-6:30 pm
- Thursday, August 5: 12:00-1:00 pm
- Each of the community engagement sessions will be held virtually using Zoom and will present the same information. The meetings can be accessed using the following link: <https://iowacityschools-org.zoom.us/j/97403132570?pwd=Mm1mWEkvK3VZY01kQWtEQVR5eVRNdz09>
- For those unable to attend a community engagement session, we still want to hear from you! You may use the following link to provide your valuable feedback to the FMP 2.0 development process: [https://iowacityschools.co1.qualtrics.com/jfe/form/SV\\_0oneVBW2FmscDv8](https://iowacityschools.co1.qualtrics.com/jfe/form/SV_0oneVBW2FmscDv8)
- We are excited about this important step in our facilities planning and look forward to your participation in this process. Additional information can be found at [www.IowaCitySchools.org/FMP2.0](http://www.IowaCitySchools.org/FMP2.0)

Discuss potential partnerships to conduct a follow-up study of the 2005 *Hydrogeology and Simulation of Ground-Water Flow in the Silurian-Devonian Aquifer System, Johnson County, Iowa* to be completed by the USGS Central Midwest Water Science Center (Johnson County)

Josh Busard provided a presentation on the Silurian-Devonian Aquifer study.

#### Silurian-Devonian Aquifer Study

- Discuss potential partnerships to conduct a follow-up study of the 2005 study
- Previous study completed in 2005
  - Studies the primary source of ground water for Johnson County and its municipalities
  - Quantitative assessment of ground water availability through 2025
  - Modeled inflow and outflow
- Participants
  - Johnson County Board of Supervisors
  - Iowa Department of Natural Resources
  - Cities of Iowa City, Coralville, North Liberty, and Solon
  - University of Iowa
- Cost shared amongst agencies
- Johnson County gauging interest in partnerships for a follow-on study 2025-2050
  - Estimated cost based on computer modeling needs
    - Existing model
    - New and improved model
  - Time frame for report conclusion
    - 2-3 years new model; less time if using old model
    - Cost in 2005 was \$350,000 split between the gov't partners and ISGS
- Existing model answered
  - Is the current ground water supply adequate based on current trends
  - How does increased development impact the ground water supply
  - How would long lasting drought conditions impact the ground water supply
- Everything that the previous study answered through 2025+
  - Climate change effects on groundwater supply
  - Predictions based on various development trends (slower development vs. faster development)
  - How will water conservation efforts impact groundwater supply (green building techniques)
  - Evaluate outflow changes (i.e. a new quarry)
  - Evaluate new inflow changes (increased average precipitation)
- Reasons a new study might be important

- Plan development, education, conservation, finding new water resources
- Interest in partnerships and cost sharing
  - Coralville, Iowa City, North Liberty, Solon and Tiffin are all interested in starting conversations

#### COVID-19 update (Johnson County)

Sam Jarvis provided a COVID-19 update for Johnson County.

#### COVID-19 update

- 2% positivity rate in Johnson County
- Still in single digits of cases per day
- Small steady increase, Delta variant dominant strain
- Still younger people
- Investigations no longer required as of July 1
  - Johnson County will continue these investigations and tracing

#### Review of fireworks policies from cities and counties (City of Iowa City)

Municipalities reported on July 4<sup>th</sup> and use of fireworks.

#### Iowa City

- Not permitted to set off in Iowa City
- Some fireworks sales are illegal
- Police Chief and Fire Chief's report of responses
  - Calls were down
  - 1 citation issued and 12 verbal warnings
  - Most callers unable to locate users
- Is there a need to come up with a consistent policy

#### Coralville

- Not permitted to set off in Coralville
- Some success from changing ordinance on where fireworks are allowed to be sold
  - Allowed in industrial zones only

#### Johnson County Sheriff

- Navigates rural and all small towns too
- Calls are low priority
  - Difficult to enforce as you have to see them light and ignite the fireworks

#### Solon

- Majority of council supports fire works and they are allowed
- Two major issues to address
  - Lighting on public property
  - People closing off public streets to do this

#### Swisher

- Does not allow without permission of council
- Consistency of jurisdictions would be helpful

## Report out from cities/counties on American Rescue Plan Act public engagement and spending decisions (City of Iowa City)

Bruce Teague stated they wanted to ensure that conversations are being held within municipalities and also wanted to see about starting conversations regarding what a partnership might look like.

### Iowa City – Geoff Fruin

- Kicked off public engagement efforts in early July
  - Some online and some in person
- Intend to take a synopsis of the public input to the City Council in September
  - Input will help in process of prioritizing use of the funds

### Johnson County Board of Directors – Pat Heiden

- Committee has been meeting since February
- Structure and process in place and ready to go
- Public engagement
  - Very important
  - Online survey
  - Will be at Johnson County fair next week distributing surveys
  - Six or seven public sessions planned throughout the county
- Have has some conversations with City of Iowa City and will be able to collaborate on a few things

### Ray Forsythe – Johnson County

- On staffing leadership team with the county
  - Have reached out to all municipalities in Johnson County to offer assistance
  - Able to share information from the survey by zip code
  - Here to assist communities as they need it
  - Want to make sure all communities know to request their funds
  -

## Other Business

Sara Barron –Eviction moratorium expiring at the end of the month

Mohammed Traroe – American Rescue Plan Act

Eric Harris – American Rescue Plan Act

Chris Taylor reported that Iowa is sending four athletes to compete in the Tokyo Olympics and Paralympics and two are from Johnson County. Erin Kerkhoff of Solon and Jessica Heims of Swisher will compete in the Paralympics in August.

## Adjournment

The meeting adjourned at 5:43 pm.



July 22, 2021

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## Civil Service Examination: Maintenance Worker II - Wastewater Treatment

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### **ATTACHMENTS:**

Description

Civil Service Examination: Maintenance Worker II - Wastewater Treatment



**CITY OF IOWA CITY**

410 East Washington Street  
Iowa City, Iowa 52240-1826  
(319) 356-5000  
(319) 356-5009 FAX  
[www.lcgov.org](http://www.lcgov.org)

June 17, 2021

TO: The Honorable Mayor and the City Council

RE: Civil Service Entrance Examination – Maintenance Worker II – Wastewater Treatment

Under the authority of the Civil Service Commission of Iowa City, Iowa, I do hereby certify the following named person(s) as eligible for the position of Maintenance Worker II – Wastewater Treatment.

1. Benjamin Slaughter
2. Justin Worrell

**Iowa City Civil Service Commission**

  
Melissa Jensen, Chair



July 22, 2021

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## Civil Service Examination: Maintenance Worker II - Water Service

---

### **ATTACHMENTS:**

Description

Civil Service Examination: Maintenance Worker II - Water Service



**CITY OF IOWA CITY**

410 East Washington Street  
Iowa City, Iowa 52240-1826  
(319) 356-5000  
(319) 356-5009 FAX  
[www.lcgov.org](http://www.lcgov.org)

July 12, 2021

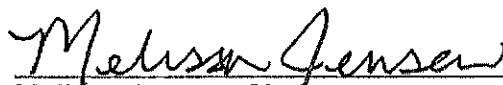
TO: The Honorable Mayor and the City Council

RE: Civil Service Entrance Examination – Maintenance Worker II – Water Service

Under the authority of the Civil Service Commission of Iowa City, Iowa, I do hereby certify the following named person(s) as eligible for the position of Maintenance Worker II – Water Service.

1. Carlos Jacques
2. Leonardo Lechuga

**Iowa City Civil Service Commission**

  
\_\_\_\_\_  
Melissa Jensen, Chair



July 22, 2021

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## Bar Check Report: May 2021

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### **ATTACHMENTS:**

Description

Bar Check Report: May 2021



**FROM: Sergeant Andrew McKnight**  
**RE: Bar Check Report – May 2021**  
**DATE: July 22, 2021**

This report tracks the performance of Iowa City liquor license establishments in monitoring their patrons for violations of Iowa City's ordinances on Possession of Alcohol Under the Legal Age (PAULA) and Persons Under the Legal Age in Licensed or Permitted Establishments (Under 21).

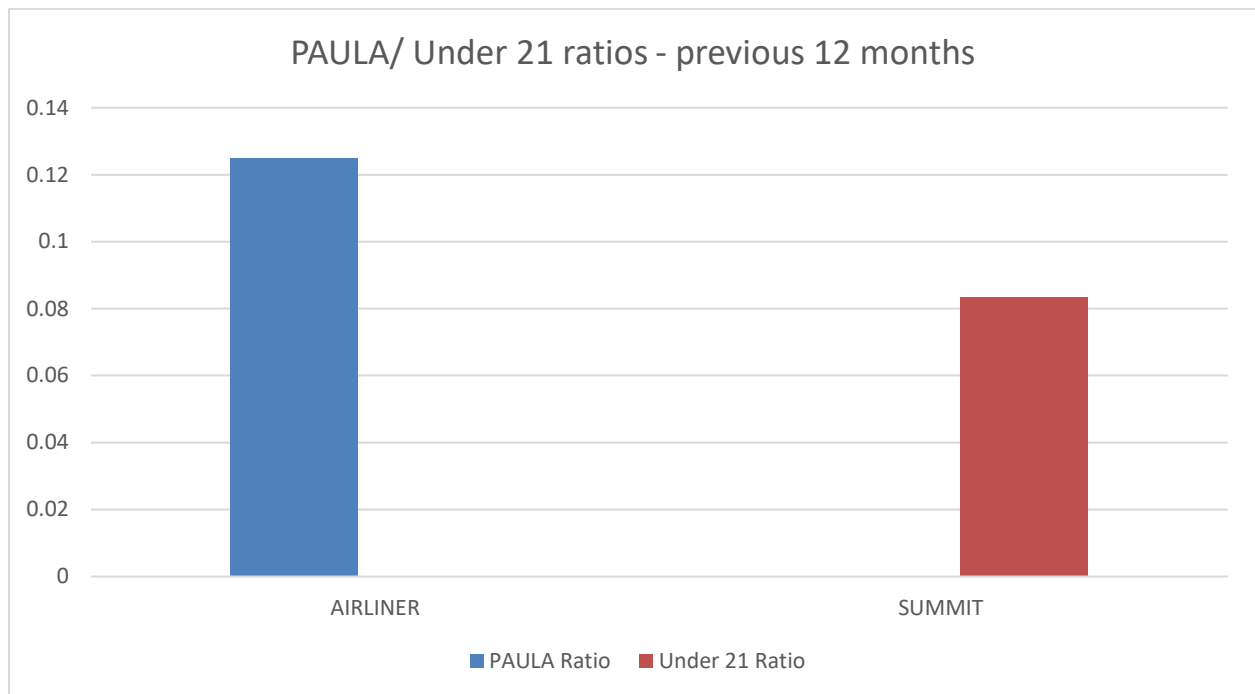
"Bar checks" are defined by resolution as an officer-initiated check of a liquor establishment for PAULA or other alcohol-related violations. This includes directed checks of designated liquor establishments, and checks initiated by officers as part of their routine duties. It does not include officer responses to calls for service.

The bar check ratios are calculated by dividing the number of citations issued to patrons at an establishment during a period of time by the number of bar checks performed during the same time period. If at any time a venue with a granted exception certificate has a PAULA ratio more than .25 during a 12-month period, their certificate is reviewed for revocation.

Note, while the resolution requires that bar checks and citations of the University of Iowa Department of Public Safety (DPS) be included in these statistics, the DPS ceased performing bar checks and issuing these citations to patrons in May of 2014.

\*\*It should be noted that COVID-19 pandemic-related changes and mandates from the State of Iowa greatly impacted businesses and the Iowa City Police Department procedures during the time of this evaluation by reducing person-to-person contact and requiring various business closures.

## Charts



## Raw Data

- Sorted by PAULA Ratio – high to low
- Establishments with exception certificates are listed in **RED**

## **Bar Check Data – May 2021**

Name	Checks	PAULA	UNDER 21	PAULA Ratio	Under 21 Ratio
	0				

## **Bar Check Data – Previous 12 Months**

Name	PAULA Ratio	Under 21 Ratio
AIRLINER	0.125	0
SUMMIT	0	0.083333333
MICKEYS	0	0
DONNELLYS	0	0
TCB	0	0
JOES PLACE	0	0
BO JAMES	0	0
PINTS	0	0
Fieldhouse	0	0
SPORTS COLUMN	0	0
CLUB CAR	0	0
DC'S	0	0
BROTHERS	0	0
MARTINIS	0	0
STUDIO 13	0	0
ELRAYS	0	0
BARDOT	0	0
DUBLIN	0	0
DEADWOOD	0	0





July 22, 2021

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## Bar Check Report: June 2021

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### **ATTACHMENTS:**

Description

Bar Check Report: June 2021



**FROM: Sergeant Andrew McKnight**  
**RE: Bar Check Report – June 2021**  
**DATE: July 21, 2021**

This report tracks the performance of Iowa City liquor license establishments in monitoring their patrons for violations of Iowa City's ordinances on Possession of Alcohol Under the Legal Age (PAULA) and Persons Under the Legal Age in Licensed or Permitted Establishments (Under 21).

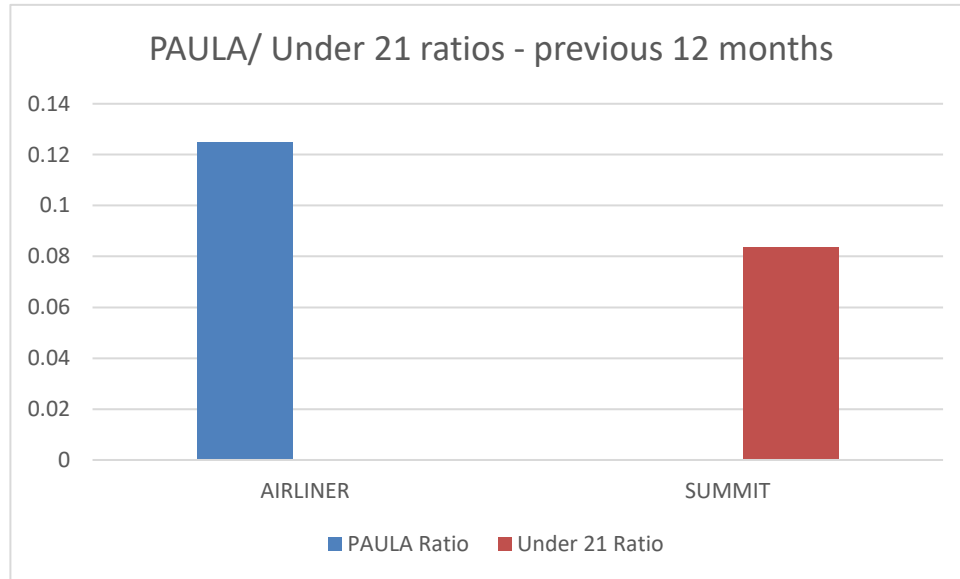
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Note, while the resolution requires that bar checks and citations of the University of Iowa Department of Public Safety (DPS) be included in these statistics, the DPS ceased performing bar checks and issuing these citations to patrons in May of 2014.

\*\*It should be noted that COVID-19 pandemic-related changes and mandates from the State of Iowa greatly impacted businesses and the Iowa City Police Department procedures during the time of this evaluation by reducing person-to-person contact and requiring various business closures.

## Charts



## Raw Data

- Sorted by PAULA Ratio – high to low
- Establishments with exception certificates are listed in **RED**
- Bars/Restaurants opened October 4<sup>th</sup> with capacity/spacing restrictions due to COVID-19.

## **Bar Check Data – June 2021**

<b>Name</b>	<b>Checks</b>	<b>PAULA</b>	<b>UNDER 21</b>	<b>PAULA Ratio</b>	<b>Under 21 Ratio</b>
PINTS	1	0	0	0	0
DC'S	1	0	0	0	0
ELRAYS	1	0	0	0	0
GABES	1	0	0	0	0
	4	0	0		

## **Bar Check Data – Previous 12 Months**

<b>Name</b>	<b>Checks</b>	<b>PAULA</b>	<b>UNDER 21</b>	<b>PAULA Ratio</b>	<b>Under 21 Ratio</b>
AIRLINER	8	1	0	0.125	0
SUMMIT	12	0	1	0	0.0833333333
MICKEYS	1	0	0	0	0
DONNELLYS	1	0	0	0	0
TCB	1	0	0	0	0
JOES PLACE	3	0	0	0	0
BO JAMES	3	0	0	0	0
PINTS	8	0	0	0	0
FIELDHOUSE	6	0	0	0	0
SPORTS COLUMN	6	0	0	0	0
CLUB CAR	1	0	0	0	0
DC'S	7	0	0	0	0
BROTHERS	12	0	0	0	0
MARTINIS	3	0	0	0	0
STUDIO 13	1	0	0	0	0
ELRAYS	10	0	0	0	0
GABES	1	0	0	0	0
BARDOT	1	0	0	0	0
DUBLIN	1	0	0	0	0
DEADWOOD	2	0	0	0	0
	90	2	1		



July 22, 2021

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## Ad Hoc Truth & Reconciliation Commission: July 8

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### **ATTACHMENTS:**

Description

Ad Hoc Truth & Reconciliation Commission: July 8

**July 8, 2021**

**Draft Ad Hoc Truth and Reconciliation Commission Minutes**

**(Electronic) Zoom Platform**

**Regular Meeting**

**Commissioners present: Amel Ali, Chastity Dillard, Wangui Gathua, Eric Harris, Clifton Johnson, Kevin Rivera, Sikowiss, Mohamed Traore.**

**Commissioners not present: Daphney Daniel.**

**Staff present: Stefanie Bowers.**

**(Electronic Meeting Pursuant to Iowa Code section 21.8)**

**An electronic meeting was held because a meeting in person was impossible or impractical due to concerns for the health and safety of commission members, staff, and the public presented by COVID-19.**

**Meeting called to order: 7:07**

**Approval of Minutes from the March 4, 2021, June 10, 2021, and June 24, 2021:** Staff will go back and listen to audio of the meeting of June 10, to note proper Commissioner remarks and then update those minutes accordingly. Motion by Gathua to approve all minutes, seconded by Harris. Motion passes 8-0.

**Public Comment of Items not on the Agenda:** None.

**Discussion of Land Acknowledgement:** The Land Acknowledgement has been updated to fix a few typos. Motion by Rivera, seconded by Ali to approve the Land Acknowledgement for implementation at the August 5 meeting date subject to the approval of the Human Rights Commission at its next meeting. Motion passed 8-0.

**National Night Out/Discussion on Truth Telling:** Commissioners went over the following terms:

**Forensic Truth:** used to gather evidence, to establish 'what happened', to reveal secrets, create a culture of accountability; often includes gathering information, legal/liability considerations, investigations, oaths, testimony. This type of truth-engagement is especially important when there has been gas-lighting, dis/misinformation, or secrecy. The purpose is to reveal truth, what has been hidden, distorted, and to make it known and public. Often includes investigators, lawyers, law experts; tone is more formal.

**Narrative Truth:** used for sharing personal stories and experiences, of making public what has been a painful or harmful personal experience; "victim-centered" - often the focus is on healing, the public acknowledgement of pain, validation - offering care and compassion. Usually supported by therapists, trauma specialists, public health professionals, faith/ traditional leaders.

**Dialectic or dialogue-truth:** used to exchange truths, to share truths, to learn more through stories, filling in gaps, broadening understanding, co-creating a more complex and honest collective narrative; well-facilitated public dialogues and town meetings can serve this purpose. This may be the kind of forum that Mohammed is envisioning. Take-aways could include recommendations for the commission. The point isn't tearing down, proving someone is wrong, or debating; focus is on dynamic shifts taking place between people as they share the truth of their experience, using collective energy to move forward in constructive ways, co-editing the past, and co-authoring the future. Mediators, group facilitators, folks like DCP are perfect for these settings.

**Restorative truth:** here the emphasis is on deep listening, where people come together because they really want to learn, to grow, to heal, and to transform relationships and ways of relating. Tone is very intentional, careful, even gentle. Here, asking for forgiveness, saying I'm sorry, and the initial steps toward reconciliation might take place. Processes are often done in circles and can include rituals (see Indigenous practices). Again, facilitators should include mental/spiritual health experts.

**Moral truth:** used in South Africa; "victims" wanted to know **why** someone did what they did vs. **what** they did; they sought explanation (even if there wasn't a good one); giving them a chance to face perpetrators (individuals and the State); outcomes can be powerful, giving individuals/communities a chance to re-claim power and dignity. Tone is pain, indignation, hurt, shock, anger - sometimes release. Must also be supported by specialists, process can be one of churning, so knowing how to manage those dynamics is critical.

The two that stick out the most are the narrative truth and the dialectic or dialogue truth but different sessions maybe different. The Commission may set up a truth telling session not on National Night Out but maybe on another day of that week in the South District. National Night Out will be held on August 3 from 6-8 PM at Wetherby Park. The Commission will discuss questions at its next meeting after the subcommittee has met and discussed potential questions.

**Budget Subcommittee Update:** The Commission discussed stipends and back pay for its members. Persons who previously served on the Commission will receive a stipend for the time that they served. Each past member will receive \$500 per meeting or \$3000 with the exception of Navarre Jackson who will receive \$3500 because she participated in seven meetings. Members of the Commission that still serve will also receive back pay for their participation prior to the Commission being paused from March 4 to April 20. All current members moving forward will receive \$500 per meeting starting from April 20.

The operational budget also includes the cost to hire a social media manager and a videographer. A strategic planner contractor was removed from the budget at this time. A motion by Ali to approve the operational budget through December 2021 with knowledge that the Commission may edit it, seconded by Harris. Motion passes 8-0.

The Commission will approve a news release to announce their operational budget at their meeting of July 22.

**Meeting Date Discussion on Whether on Zoom or In-person:** The Commission prefers to continue to offer a virtual participation option for their meetings for the community. Also cited to support a virtual option for the public is the higher rate of COVID-19 infections in persons of color, and the convenience of not needing child care if have the option of virtual participation. Staff will check to see if meetings can continue to be live streamed for the community when meeting laws require Commission members to meet back in person.

**Community Topics for Discussion:** Commissioners discussed the various bans on critical race theory arising in states across the country including in Iowa.

There was also mention of a bill being drafted to address confederate monuments in the state of Iowa and the need to remove them. The Commission discussed creating a subcommittee on political engagement.

The South District Neighborhood Association has been trying to pass a SMID for the last few years.

**Commission Announcements:** Traore thanked his fellow Commissioners for a productive meeting and noted he looks forward to working together moving forward. Sikowiss encouraged others to follow the Great Plains Action Society on Facebook to stay up to date on events and to learn more about legislative action initiatives.

**Staff Announcements:** None.

**Adjourn: 10:27 PM**

**AD HOC TRUTH & RECONCILIATION COMMISSION  
ATTENDANCE RECORD  
YEAR 2021**

(Meeting Date)

NAME	TERM EXP.	4/15	4/29	5/13	5/27	6/10	6/24	7/8	7/22	8/5	8/19	9/2	9/16	9/30	10/7
Ali	6/22	X	X	X	X	X	X	X							
Daniel	6/22	X	X	X	X	X	X	X							
Dillard	6/22	X	X	X	X	O	X	X							
Gathua	6/22	X	X	X	X	X	X	X							
Johnson	6/22	X	X	X	X	X	X	X							
Harris	6/22	O	X	X	X	X	X	X							
Nobiss	6/22	X	O	X	X	X	X	X							
Rivera	6/22	X	X	X	X	X	X	X							
Traore	6/22	X	X	X	X	X	X	X							

**KEY:**    **X = Present**  
              **O = Absent**



July 22, 2021

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Airport Commission: July 8

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**ATTACHMENTS:**

Description

Airport Commission: July 8

**MINUTES**  
**IOWA CITY AIRPORT COMMISSION**  
**JULY 8, 2021 – 6:00 P.M.**  
**AIRPORT TERMINAL BUILDING**

**DRAFT**

**Members Present:** Warren Bishop, Scott Clair, Christopher Lawrence, Judy Pfohl

**Members Absent:** Hellecktra Orozco

**Staff Present:** Sue Dulek, Michael Tharp

**Others Present:** Carl Byers, Matt Wolford

**RECOMMENDATIONS TO COUNCIL: (to become effective only after separate Council action):**

None.

**DETERMINE QUORUM:**

The meeting was called to order at 6:00 P.M.

**ELECTION OF OFFICERS:**

Bishop moved to elect Scott Clair as the Chair and Judy Pfohl as the Secretary of the Airport Commission. Lawrence seconded the motion. The motion carried 4-0, Orozco absent.

**APPROVAL OF MINUTES:**

The minutes of the June 10, 2021, meeting were reviewed by Members. Pfohl moved to accept the minutes of the June 10, 2021, as presented. Bishop seconded the motion. The motion carried 3-0, Orozco absent, Lawrence abstained.

**PUBLIC DISCUSSION:** None.

**ITEMS FOR DISCUSSION/ACTION:**

- a. **FAA/IDOT Projects**
  - i. **Obstruction Mitigation** – Tharp shared the status of this project, noting that they are currently waiting for seeding to take place and a few trees to be replaced. Tharp added that they did receive the grant for this project. A special meeting will need to be held in order to accept this grant.
    - 1. **Phase 1**
    - 2. **Phase 2**

- ii. **Runway 7/25 Rehab East End** – Tharp stated that they did receive new dates from the FAA approach group – one in July and one the first week of September, in 2022. He added that they chose the September date and he further explained the rationale behind it.
  - iii. **Runway 25 Threshold Relocation** -
- b. **Airport Operations**
- i. **Management** – Tharp noted that fiscal year 2022 has now begun.
  - ii. **Budget** – Tharp spoke to Members about the American Rescue Plan funds that they will be receiving. This will be a \$59,000 grant.
    - 1. **Consider Resolution #A21-09, authorizing the Chair to sign and Secretary to attest to FAA Grant to accept ARP funds – Bishop moved to authorize Resolution #A21-09. Lawrence seconded the motion. The motion carried 4-0, Orozco absent.**
  - iii. **Events** – Tharp noted the Young Eagles and Pancake Breakfast dates that have now been set. He added that with these additions, August should be a fairly active month at the Airport.
    - 1. **SCCA Autocross:** August 15
    - 2. **Drive-In Movies:** August 7, October 2
    - 3. **Young Eagles:** August 7
    - 4. **Optimist Club Pancake Breakfast:** August 29
- c. **FBO / Flight Training Reports**
- i. **Jet Air** – Matt Wolford handed out the monthly maintenance reports to Members. He noted the usual summer activities of mowing, as well as weed and brush cleanup, and trimming of bushes. He also noted that the carpet in the terminal building is starting to look bad, with stains and such. Members spoke briefly to this, suggesting they replace it with some vinyl flooring.

Wolford then spoke briefly to flight training and what is happening at Jet Air and some of the planes they have been working on. He also spoke to their charter business and how that is going, as well as some personnel changes taking place at Jet Air.
- d. **Commission Member Reports** – None.
- e. **Staff Report** – Tharp stated that he will be out of the office tomorrow and probably some time next week, due to an ill relative. The Central Region Conference is next month, and Tharp stated that he is considering going to this. If Commission Members are interested in attending, they should let Tharp know.

**SET NEXT REGULAR MEETING FOR:**

A *special* meeting will be held July 15, 2021, at 6:00 P.M. via Zoom. The next regular meeting of the Airport Commission will be held on **Thursday, August 12, 2021, at 6:00 P.M.** in the Airport conference room, and via the Zoom meeting platform as well.

**ADJOURN:**

Lawrence moved to adjourn the meeting at 6:31 P.M. Bishop seconded the motion. The motion carried 4-0, Orozco absent.

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CHAIRPERSON

---

DATE

**Airport Commission**  
**ATTENDANCE RECORD**  
**2021**

NAME	TERM EXP.	07/09/20	08/13/20	09/10/20	10/08/20	11/12/20	11/30/20	12/12/20	01/14/21	02/11/21	03/11/21	04/08/21	05/03/21	05/13/21	06/10/21	07/08/21
Warren Bishop	06/30/22	X	X	O/E	X	X	X	X	X	X	X	X	X	X	X	X
Scott Clair	06/30/23	X	X	X	X	X	X	X	X	X	X	X	O/E	X	X	X
Christopher Lawrence	06/30/25	X	X	X	X	X	X	X	X	X	X	X	X	X	O/E	X
Hellecktra Orozco	06/30/24	X	X	X	X	O/E	X	X	X	X	X	X/E	O/E	X	X	O/E
Judy Pfohl	06/30/22	X	X	X	X	X	X	X	X	X	X/E	X	X	X	X	X

**Key:**

X = Present

X/E = Present for Part of Meeting

O = Absent

O/E = Absent/Excused

NM = Not a Member at this time



July 22, 2021

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Senior Center Commission: July 15

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**ATTACHMENTS:**

Description

Senior Center Commission: July 15

**MINUTES**  
**SENIOR CENTER COMMISSION**  
**July 15, 2021**  
**ELECTRONIC Formal Meeting**  
**ZOOM MEETING Platform**

**Members Present:** Jeannie Beckman, Paula Vaughan, Lorraine Dorfman, Angela McConville

**Members Absent:** Zach Goldsmith, Linda Vogel, Susan Eberly

**Staff Present:** LaTasha DeLoach, Kristin Kromray

**Others Present:** None

Electronic Meeting (Pursuant to Iowa Code section 21.8)  
An electronic meeting was held because a meeting in person was impossible or impractical due to concerns for the health and safety of council members, staff, and the public presented by COVID-19.

**CALL TO ORDER:**

The meeting was called to order by McConville at 4 PM.

**RECOMMENDATIONS TO COUNCIL:**

None.

**APPROVAL OF MINUTES FROM THE JUNE 17, 2021 MEETING:**

**Motion:** To accept the minutes from the June 17, 2021 meeting with clerical edits. Motion carried on a vote of 4/0. Vaughan/Dorfman

**PUBLIC DISCUSSION:**

None.

**OPERATIONAL OVERVIEW:**

The Senior Center is now open. A handful of groups are back meeting in the building including line dance and dance team. The New Horizons Band had begun to practice at the Senior Center but have since moved to Terry Trueblood for the remainder of their summer due to parking concerns. The Tower Place Parking Ramp is undergoing repairs and the top floors are closed. Due to this only permit holders can currently enter the parking ramp and the Skywalk

entrance has been closed until this week. Parking was given the go ahead to reopen the Skywalk, which might change depending on the work being done in the ramp. Mid-American is doing some work and part of the sidewalk at the Washington St entrance will be dug up to accommodate the work beginning next Monday.

Considering the ongoing parking concerns the Senior Center faces, staff has been discussing various ways community members can commute to the building. Ideas include incentives for walking or riding a bike to the Senior Center, carpooling, and promoting the new bus fares (free for those over 65). Additionally, the Senior Center will have a "Go Green" campaign to highlight this and other efforts in conjunction with the City's wider climate initiatives. A bulletin board on the 2<sup>nd</sup> floor will be dedicated to this information. McConville noted that rural Johnson County residents can use SEATS for \$2 per trip. She also mentioned the county's new carpooling app. Dorfman noted community members may still have concerns regarding riding the bus due to health concerns and COVID-19. Beckman asked if various church parking could be used for a park and ride. DeLoach stated that this idea has been discussed, churches might not be an option but potentially other parking locations could be considered.

Beckman noted the VNA is open again at the Senior Center for health checks, foot clinics, and cholesterol screenings. She also noted masks are still required in the VNA clinic due to OSHA guidelines.

### **COMMISSION DISCUSSION:**

DeLoach reported staff has met with the new architecture firm, OPN, for a kickoff and HVAC meeting. During the kickoff meeting staff communicated goals and vision for the project. A tour of the building was given and in-depth conversations about all areas of the building occurred. The current timeline has OPN submitting a finalized master renovation plan by October.

Banners for the 40<sup>th</sup> anniversary are being finalized. Potential programming includes a partnership with Film Scene for a family friendly movie night and a partnership with the ICPL for a grandparent's day event.

McConville noted the letter that was in commission packet regarding the American Rescue Plan Act (ARAP) and encouraged commissioners to take the online survey. McConville plans to draft a letter for the City Council regarding ARAP and the Senior Center. She will send it out via staff for review.

Dorfman mentioned a community member had indicated they thought there was not enough cardio equipment. Dorfman wondered if the room scheduling software could continue to be used if congestion in the cardio room is an issue.

DeLoach mentioned space for additional fitness equipment will be addressed in the building master plan.

**Motion: To Adjourn.**

**Senior Center Commission Attendance Record**

Name	Term Expires	8/20/20	9/17/20	10/15/20	11/19/20	12/17/20	1/21/21	2/18/21	3/18/21	4/15/21	5/20/21	6/17/21	7/15/21
Jeannie Beckman	12/31/22	--	--	--	--	--	--	--	--	--	X	O/E	X
Lorraine Dorfman	12/31/21	X	NM	NM	X	O/E	X	X	X	X	X	X	X
Susan Eberly	12/31/23	--	--	--	--	--	X	X	X	X	X	X	O/E
Robert (Scott) Finlayson	12/31/20	O/E	NM	NM	X	X	--	--	--	--	--	--	--
Zach Goldsmith	12/31/21	X	NM	NM	X	X	X	X	X	X	X	O/E	O/E
Angela McConville	12/31/21	X	NM	NM	X	X	X	X	X	O/E	X	X	X
George Nelson	12/31/22	X	NM	NM	X	--	--	--	--	--	--	--	--
Paula Vaughan	12/31/22	X	NM	NM	X	X	X	X	X	X	X	X	X
Linda Vogel	12/31/23	X	NM	NM	X	O/E	X	X	X	X	X	X	O/E

Key: X = Present  
O = Absent  
O/E = Absent/Excused  
NM = No meeting  
-- = Not a member



July 22, 2021

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## Historic Preservation Commission: July 18

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### **ATTACHMENTS:**

Description

Historic Preservation Commission: July 18

MINUTES  
HISTORIC PRESERVATION COMMISSION  
EMMA J. HARVAT HALL  
July 8, 2021

PRELIMINARY

MEMBERS PRESENT: Margaret Beck, Kevin Boyd, Carl Brown, Sharon DeGraw, Lyndi Kiple, Cecile Kuenzli, Kevin Larson, Jordan Selligren, Noah Stork

MEMBERS ABSENT: Deanna Thomann

STAFF PRESENT: Jessica Bristow

OTHERS PRESENT: Andy Martin, Amy Pretorius

**Electronic Meeting**

(Pursuant to Iowa Code section 21.8)

An electronic meeting was held because a meeting in person was impossible or impractical due to concerns for the health and safety of Commission members, staff, and the public presented by COVID-19.

RECOMMENDATIONS TO COUNCIL: (become effective only after separate Council action)

CALL TO ORDER: Chairperson Boyd called the electronic meeting to order at 5:30 p.m. utilizing Zoom.

ROLL CALL:

Beck said that she is an archeologist with research interests in Pre-Colombian North America at the University of Iowa, but has worked with several different interest areas as well as with the National Register. She said this was what made her more interested in the history of Iowa City, and she was delighted at the chance to join the Commission.

Stork said he works at Pearson and has lived in Iowa City since 2005. He said he was interested in joining the Commission because he recently purchased a home in the College Green Park district and is in the process of fixing it up.

Larson said he is an urban planning student with a background in architecture at the University of Iowa, which is what lead to his interest in historic preservation.

Boyd welcomed the new Commission members and said he is excited to work together.

PUBLIC DISCUSSION OF ANYTHING NOT ON THE AGENDA:

None.

CERTIFICATE OF APPROPRIATENESS:

525 Van Buren Street – Goosetown/Horace Mann Conservation District (deck and rear porch changes)

Bristow said this property is a Craftsman bungalow with a clipped gable roof, shingled lap siding in a staggered lap, a half-porch, and a high brick foundation. She said the north side of the building has a two-story porch with the enclosed lower portion containing storm windows and a storm door. She said the proposed project is to remove and replace the storm windows with a simple screen system. Bristow said that they would also replace the porch door with a storm door, which could be done without Commission review. She said the proposal also includes adding another storm door as well as a deck. She said the deck is 8 feet wide by 8 feet deep and protrudes a little bit from the side of the house, with railing that meets Commission guidelines. She said that this project approval would need to include an exception to allow the deck to extend beyond the side wall of the house.

Boyd opened the public hearing. Boyd closed the public hearing.

**MOTION: DeGraw moved to approve the Certificate of Appropriateness for the project at 525 North Van Buren Street as presented in the staff report with the following conditions: the railing is constructed to follow the guidelines, and any added stair is located on the west side of the deck. Kiple seconded. The motion carried on a vote of 9-0.**

716 Bloomington Street – Goosetown/Horace Mann Conservation District (side porch enclosure)

Bristow said the owner of this property was approved a few years ago to restore some of the details of the front porch. She said the original porch had Gothic-Revival details, and that a previous owner had removed the columns completely and altered the rear porch to look how it does today (almost partially enclosed). Bristow said the guidelines disallow the enclosure of a porch that is either on the front of a house or highly visible from the street, but Staff feels that this porch has already been altered so that it no longer has the same details as the original, so they recommend approving the full enclosure. She said the project proposes to install Brighton Quaker windows and a custom door to fit the existing framework. Bristow said that a window on the back corner of the north side has a raised sill, and she wasn't sure if it was an existing condition or alteration made by a previous owner.

Boyd opened the public hearing.

Andy Martin, the contractor for the proposed job, said that the idea is to replicate the existing trim on the windows as closely as to the imagined proportion, and that the proposed proportions are a best guess estimate as to what the homeowners would want.

Kuenzli asked if the smaller window was shorter for a reason and why it wouldn't be made to match the new screen depth that is coming in. Martin said that the homeowner had requested to leave it like it is, so he isn't sure if there is a reason or not.

Boyd closed the public hearing.

Brown asked if the proposed side porch enclosure was previously an approved recreation of the side porch. Bristow said that the previous approval just had to do with the front porch and that there has never been a project on the side porch since the district became a historic district.

DeGraw said that if the smaller window on the side was changed to match the neighboring windows then the project would look better, and she recommended that the homeowners consider that change.

**MOTION: Kuenzli moved to approve a Certificate of Appropriateness for the project at 716 Bloomington Street as presented in the staff report with some encouragement to**

**consider making the shorter window match the neighboring windows. Sellergren seconded. The motion carried on a vote of 9-0.**

**611 Oakland Avenue – Longfellow Historic District (garage demolition and new construction)**

Bristow said this property is a craftsman bungalow with a front-facing gable and exposed purlins, a full porch, dormers on the side, exposed rafter tails, aluminum siding, and an historic attached garage. She said a previously approved project had altered the enclosed rear porch and improved the window condition. She said the roof of the garage is starting to deteriorate. Bristow said, typically with a detached garage, some of the damage could be fixed by lifting the garage, but since the garage itself is attached Staff recommends approving the demolition and its replacement. She said the applicant has designed a single car garage where the existing garage is located that protrudes just a bit further into the backyard. She said it is designed as a side-facing gable structure (which matches the house better than the current structure) with a door facing the screened porch addition and a window on the back wall. She said the current proposal is to see what the lap and trim details are underneath the current metal siding and match that in the new garage. They will also put in a new driveway.

Kuenzli asked when the garage and house were originally built because it is the only house in the neighborhood with an attached garage, and she is wondering why the new constructed garage won't be consistent with those of the other houses. Bristow said that the house was built between 1920-1925 and the garage shows up on the 1933 Sanborn Fire Insurance Map, which is why they believe it is the only garage that has ever existed on the property. She said they are attaching the new garage because the current one is attached and the homeowners had no desire to have the new one in the rear corner of the yard, and that there also might be future consideration about adding an interior entrance onto the structure.

Boyd opened the public hearing. Boyd closed the public hearing.

Boyd said he believes their guidelines would tell them to approve what would help retain the historic structure of a property, even if it included something different or unique to the area. Brown said that the garage was already older than 50 years when the district was declared historic, which would make it part of the original historic structure. Sellergren said she believes this is a case where the historic nature of the garage is trumped by its aesthetics.

**MOTION: Sellergren moved to approve the Certificate of Appropriateness for the project at 611 Oakland Avenue as presented in the application with the following conditions: the siding and trim configuration is reviewed by Staff and the door and window product information is approved by Staff. Brown seconded. The motion carried on a vote of 8-1. Nay: Kuenzli.**

**324 Fairchild Street – Northside Historic District (demolition of addition and new addition)**

Bristow said this house is a key contributing property. She said it is a four square with narrow lap siding, a hip roof and hip dormers, specially detailed lap siding and soffits, large double-hung windows, a partially enclosed porch. She said the project proposes to remove the existing rear enclosed porch and to add a two-story addition. She said the addition will have a hip roof and be set in from the corners of the house and include paired windows separated by trim, individual windows, a side door, and a deck on the back with a French door. Bristow said that Staff recommends the special details found on the front of the house not be replicated with the new addition in order to emphasize the difference between the addition and the original structure.

Sellergren asked if the roofline on the new addition will match what is on the original structure. Bristow said that Staff will recommend the kick-out roofline instead of a straight slope.

Beck asked if the rear out-building would be affected by the construction in any way. Bristow said that it is considered part of the property that the Commission would regulate, and she believes that the homeowners have gone through and met all of the zoning regulations regarding open space and property lines, and the construction shouldn't impact the barn in any way.

Boyd opened the public hearing.

Amy Pretorius, a representative of Elevation Homebuilders, said that the goal of the homeowners and the construction company is to replicate the roofline on the new addition to tie the project together.

Boyd closed the public hearing.

**MOTION: Brown moved to approve the Certificate of Appropriateness for the project at 324 Fairchild as presented in the application, including the staff recommendations regarding siding, soffit, and paired windows with the following condition – window and door product information is approved by Staff. DeGraw seconded. The motion carried on a vote of 9-0.**

#### REPORT ON CERTIFICATES ISSUED BY CHAIR AND STAFF:

Certificate of No Material Effect – Chair and Staff review

430 East Jefferson Street – Jefferson Street Historic District (roof shingle replacement)

Bristow said this apartment building has a simple roof shingle replacement.

Minor Review – Staff Review

930 East College Street – College Hill Conservation District (overhead door replacement)

Bristow said the owners are removing a pressed steel door and temporarily installing a flat, smooth-paneled door. She said they plan to install carriage house doors once they are done with the house, which they will go through the approval process for.

515 East Davenport Street – Goosetown/Horace Mann Conservation District (roof shingle replacement)

Bristow said that the house is getting its roof shingles replaced.

317 Fairchild Street – Northside Historic District (Radon mitigation system installation)

Bristow said this house has had many past projects, including a rear addition, and the owners are installing a Radon mitigation system in this location with the rest of the equipment.

#### CONSIDERATION OF MINUTES FOR JUNE 10, 2021:

**MOTION: Kiple moved to approve the minutes from the June 10, 2021 meeting. Brown seconded. The motion carried on a vote of 9-0.**

#### COMMISSION DISCUSSION:

Outgoing Commissioner Thank You

Boyd said that this was Kiple's last meeting. He said that Kiple was their first Commissioner from the Jefferson Street District, so he was initially excited to have her on the Commission. He said that he has appreciated Kiple's contributions and has always been impressed with her dedication to the Commission's professional development, her clarification of discussions and offering thoughtful solutions that helped to advance the conversation, and her reliability in making a motion or second.

Kiple said it has been an honor and a privilege to serve the City with the rest of the Commission and she has learned a lot of great things that she is looking forward to utilizing in Williamsburg, Virginia.

#### Return to in-person meetings

Bristow said the Governor has allowed public meetings to continue over Zoom only through July 25, so any meetings after that date will be in person. She said they have typically met in Emma Harvat Hall and Staff is thinking of returning to meetings there. She said that all future meetings will also be recorded.

Sellergren asked if the August 12 meeting will be at City Hall. Bristow said that it is safe to assume that as of now. Larson asked if the City would consider having an option for the public to join virtually. Bristow said she doesn't think they are thinking about that at this moment, but that would be a better question for the City Clerk. Sellergren said she is excited to return to in-person meetings, but accessibility is a huge issue for both the Commissioners and the public and she hopes that the City will consider how accessible and successful the Zoom meetings have been for both parties over the past year. Larson echoed Sellergren's statement. Boyd agreed and said that they should encourage the City to give them clarification on remote Commissioner participation as a useful tool for future meetings. Bristow said they have a note on the bottom of all of their agendas that says to reach out if anyone has issues with accessibility, so the City Clerk might be able to provide some general accommodations going forward.

Ed (Unknown), a member of the public, thanked everyone from Iowa City. He said he is majoring in Journalism and Writing at New York University and he and his fellow journalists from Iowa University are doing a thesis on cities and historical landmarks.

Brown said he lives in Iowa City but works in Muscatine, and said that it has been very helpful for him to join meetings via phone and he would really appreciate if there was a way in the future to let Commissioners call in if needed. Brown said he is excited for Ed and looks forward to reading his thesis. Ed said he is also writing a book about it.

Boyd asked if everyone felt comfortable with meeting in Harvat Hall and/or if there were any concerns that they wanted Staff to address before their first meeting in-person. Kuenzli said it would be helpful to know if everyone was vaccinated or not because that would affect everyone's comfort level in regard to the meeting venue. Boyd said they can reach out to him or Bristow individually if they have any concerns before their August meeting.

Bristow said there are a few projects that she was unable to get ready in time for this current meeting, so she hopes that they can schedule a special meeting to discuss them. She proposed having the special meeting at 5:30 p.m. on Wednesday, July 21.

Sellergren asked if they needed to meet about the Historic Preservation Awards. Bristow said she would reach out via email.

#### COMMISSION INFORMATION:

None.

ADJOURNMENT:

Kiple moved to adjourn the meeting. Brown seconded. Meeting was adjourned at 4:30 p.m.

HISTORIC PRESERVATION COMMISSION ATTENDANCE RECORD  
2020-2021

NAME	TERM EXP.	9/10	10/08	11/12	12/10	01/14	01/28	02/11	03/11	04/08	05/13	06/10	7/08
BECK, MARGARET	6/30/24	--	--	--	--	--	--	--	--	--	--	--	X
BOYD, KEVIN	6/30/23	X	X	X	X	X	X	X	X	X	X	X	X
BROWN, CARL	6/30/23	X	X	X	O/E	X	X	X	X	X	X	O/E	X
BURFORD, HELEN	6/30/21	X	X	X	O/E	X	X	X	X	X	X	X	--
DEGRAW, SHARON	6/30/22	X	O/E	X	X	X	X	X	X	X	X	X	X
KUENZLI, CECILE	6/30/22	X	X	X	X	X	X	X	X	X	X	X	X
KIPLE, LYNDI	6/30/22	O/E	X	X	O/E	X	X	X	X	X	X	X	X
LARSON, KEVIN	6/30/24	--	--	--	--	--	--	--	--	--	--	--	X
PITZEN, QUENTIN	6/30/21	X	X	X	X	X	X	X	X	O/E	X	X	--
SELLERGREN, JORDAN	6/30/22	X	X	X	X	X	X	X	X	X	X	O/E	X
STORK, NOAH	6/30/24	--	--	--	--	--	--	--	--	--	--	--	X
THOMANN, DEANNA	6/30/23	--	--	--	--	--	--	--	--	--	--	--	O/E
WU, AUSTIN	6/30/23	X	X	X	X	X	X	O/E	O/E	O/E	X	X	--



July 22, 2021

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Airport Commission: July 15

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**ATTACHMENTS:**

Description

Airport Commission: July 15

**MINUTES**  
**IOWA CITY AIRPORT COMMISSION**  
**JULY 15, 2021 – 6:00 P.M.**  
**ZOOM MEETING PLATFORM**

**DRAFT**

**Electronic Meeting (Pursuant to Iowa Code section 21.8)**  
**An electronic meeting was held because a meeting in person was impossible or impractical due to concerns for the health and safety of commission members, staff and the public presented by COVID-19.**

**Members Present:** Scott Clair, Christopher Lawrence, Judy Pfohl

**Members Absent:** Hellecktra Orozco, Warren Bishop,

**Staff Present:** Sue Dulek, Michael Tharp

**Others Present:** Carl Byers, Matt Wolford

**RECOMMENDATIONS TO COUNCIL: (to become effective only after separate Council action):**

None.

**DETERMINE QUORUM:**

Clair called the meeting to order at 6:01 P.M.

**ITEMS FOR DISCUSSION/ACTION:**

- a. **FAA/IDOT Projects**
  - i. **Obstruction Mitigation**
    - 1. **Consider a resolution A21-10 authorizing acceptance of FAA Grant for phase 2 obstruction mitigation and related work. – Tharp noted that they had received the grant offer and due to the recent change in officers they would designate Bishop to sign the grant. Lawrence moved the resolution, seconded by Pfohl. Motion carried 3-0 (Orozco, Bishop absent)**

**ADJOURN:**

Lawrence moved to adjourn the meeting at 6:03 P.M. Pfohl seconded the motion. The motion carried 4-0, Orozco absent.

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CHAIRPERSON

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DATE

**Airport Commission**  
**ATTENDANCE RECORD**  
**2021**

NAME	TERM EXP.	07/09/20	08/13/20	09/10/20	10/08/20	11/12/20	11/30/20	12/12/20	01/14/21	02/11/21	03/11/21	04/08/21	05/03/21	05/13/21	06/10/21	07/08/21	07/15/21
Warren Bishop	06/30/22	X	X	O/E	X	X	X	X	X	X	X	X	X	X	X	X	O/E
Scott Clair	06/30/23	X	X	X	X	X	X	X	X	X	X	X	O/E	X	X	X	X
Christopher Lawrence	06/30/25	X	X	X	X	X	X	X	X	X	X	X	X	X	O/E	X	X
Hellecktra Orozco	06/30/24	X	X	X	X	O/E	X	X	X	X	X	X/E	O/E	X	X	O/E	O/E
Judy Pfohl	06/30/22	X	X	X	X	X	X	X	X	X	X/E	X	X	X	X	X	X

**Key:**

X = Present

X/E = Present for Part of Meeting

O = Absent

O/E = Absent/Excused

NM = Not a Member at this time