



City Council Information Packet

April 8, 2021

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April 8, 2021

Council Tentative Meeting Schedule

ATTACHMENTS:

Description

Council Tentative Meeting Schedule



City Council Tentative Meeting Schedule

Subject to change

April 8, 2021

<u>Date</u>	<u>Time</u>	<u>Meeting</u>	<u>Location</u>
Monday, April 12, 2021	8:00 AM	Special Formal Meeting	Zoom Meeting Platform
Thursday, April 15, 2021	7:00 PM	Joint Meeting w/ Ad Hoc Truth & Reconciliation Commission	Zoom Meeting Platform
Monday, April 19, 2021	4:30 PM	Joint Entities Meeting Hosted by the City of North Liberty	Zoom Meeting Platform
Tuesday, April 20, 2021	4:00 PM 6:00 PM	Work Session Formal Meeting	Zoom Meeting Platform
Tuesday, May 4, 2021	4:00 PM 6:00 PM	Work Session Formal Meeting	Zoom Meeting Platform
Tuesday, May 18, 2021	4:00 PM 6:00 PM	Work Session Formal Meeting	Zoom Meeting Platform
Tuesday, June 1, 2021	4:00 PM 6:00 PM	Work Session Formal Meeting	Zoom Meeting Platform
Tuesday, June 15, 2021	4:00 PM 6:00 PM	Work Session Formal Meeting	Zoom Meeting Platform
Tuesday, July 6, 2021	4:00 PM 6:00 PM	Work Session Formal Meeting	Zoom Meeting Platform
Tuesday, July 20, 2021	4:00 PM 6:00 PM	Work Session Formal Meeting	Zoom Meeting Platform
Tuesday, August 3, 2021	4:00 PM 6:00 PM	Work Session Formal Meeting	Zoom Meeting Platform
Tuesday, August 17, 2021	4:00 PM 6:00 PM	Work Session Formal Meeting	Zoom Meeting Platform



April 8, 2021

Memo from City Manager: Update on CPRB Recommendations to the City Council

ATTACHMENTS:

Description

Memo from City Manager: Update on CPRB Recommendations to the City Council

March 25, 2021

To: The City of Iowa City Community Police Review Board (CPRB)

Re: Update on CPRB Recommendations to the City Council



CITY OF IOWA CITY

410 East Washington Street
Iowa City, Iowa 52240-1826
(319) 356-5000
(319) 356-5009 FAX
www.lcgov.org

On March 23rd, 2021 the City Council held a special work session to discuss the CPRB's recommendations aimed at enhancing community oversight of the Iowa City Police Department. The City Council expressed their sincere appreciation for the work behind the recommendations, as well as your ongoing efforts to serve the Iowa City community through your work on the Board. This letter aims to provide you a comprehensive update on the status of your thirteen recommendations to the City Council.

Immediate Updates to the CPRB Ordinance

With the support of the Iowa City Police Department, the City Council directed staff to prepare an ordinance amendment that addresses the following recommendations (numbers reference the CPRB's December 22, 2020 memo to the City Council):

- 4. A complainant should have the right to respond to the Police Chief's findings in the Chief's report before the Board shall conduct its investigation, for the Board to consider in their review.*
- 13. The statute of limitations for filing a CPRB complaint shall be lengthened from 90 days after the alleged misconduct to 180 days after the alleged misconduct.*

Staff will be preparing this ordinance change and will ask the CPRB to review the language prior to City Council consideration.

Recommendations Requiring Legal Analysis and Further City Council Discussion

Several items were identified by staff and the City Council as needing legal analysis as to the City's ability to implement given State laws. Those include:

- 1. In instances of a sustained misconduct complaint, the Board should be given information about the corresponding discipline and be allowed to include in the Board report whether the Board finds the discipline reasonable and fair.*
- 2. The Board shall have the Authority to request the City Council have a disciplinary hearing when there is a discrepancy between the Board and Chief/City Manager opinions on the reasonableness and fairness of proposed discipline for a sustained complaint. If the discrepancy persists despite the meeting, the Board may issue a report detailing their disagreement or request City Council conduct an independent disciplinary hearing to decide on the proposed discipline.*
- 3. Amend CPRB Ordinance so that an accused Officer is required to comply with a Board investigation or be disciplined by the Chief/City Manager if they fail to fully cooperate.*

5. *The online database of officer complaints shall be improved to allow for quick searches of complaint history and a computerized risk-management system to analyze trends.*
10. *The City shall provide complainants access to a lawyer and social worker/medical professional with trauma awareness training for purposes of assisting complainants throughout the complaint process. – Legal review needed only on access to legal counsel.*
12. *CPRB complaints should be permitted whether filed anonymously or through third persons with a threshold requirement that the complainant has personal knowledge of the underlying circumstances alleged in the complaint.*

In addition to these items, the City Council agreed with the following recommendation but noted that further discussion was warranted before the ordinance change could be drafted. This item will be discussed in conjunction with the above six items when the associated legal review is completed. After Council completes that discussion, a second ordinance change will be pursued addressing recommendation 11, as well as any of the items awaiting legal review that end up moving forward. Recommendation 11 states:

11. *Expand membership of the CPRB from five to seven or nine members, with an emphasis on minority representation and representation from a current or former member of the ICPD or another police policy expert.*

Recommendations to be Implemented by City Staff after Further Dialogue with the CPRB

The Iowa City Police Department and City Council concurred that the following items can be implemented by City staff after further dialogue with the CPRB. The dialogue will help ensure that the Department has a clear understanding of what information is being requested. Staff may also have some thoughts on additional information that may be of benefit to the CPRB. Those recommendations include:

6. *A copy of all complaints of misconduct shall be included in the Police Department's monthly disclosures to the CPRB, including those filed by a community member to the ICPD.*
7. *The CPRB shall be provided with additional information in the Police Department quarterly reports to review for certain trends: total number of detained individuals, demographics of detained individuals, total number of arrested individuals, and demographics of those arrested.*

Recommendations to be Considered after Further Information Is Received from the CPRB

The City Council Indicated general support for the following recommendations, but requested more specific details be developed by the CPRB before proceeding. Those three items include:

8. *The CPRB should have the authority to hire an independent auditor every 1 - 2 years to review the Police Department's internal investigation procedures or for immediate procedural issues. – City Council requested that Police Staff review the CALEA accreditation process with the CPRB. With that information, the Council would like to better understand when and how another audit process might be used by the CPRB. If an ordinance amendment is determined to be desired, this item would roll into the aforementioned second*

ordinance change along with the member composition and items pending further legal review.

9. *The CPRB shall be provided city funding to promote awareness of the CPRB and enhance accessibility to its services. (I.e. outreach, streamed meetings on Facebook, website enhancements, bi-annual community forums, CPRB contact info printed on all Officer cards, awareness events, and CPRB information provided to each person issued a citation or at the time they are released from custody in the event they were arrested) – City Council requested that the CPRB propose an annual budget amount for consideration.*
10. *The City shall provide complainants access to a lawyer and social worker/medical professional with trauma awareness training for purposes of assisting complainants throughout the complaint process. – The City Council requested that the CPRB investigate how the social worker/medical professional services would be secured and provide an estimated cost for such services in the above-mentioned budget request. As previously stated, legal review is needed on the recommendation for access to an attorney.*

On behalf of the City Council and staff, thank you again for all the efforts behind these recommendations. Police Chief Liston will be prepared to speak with you about recommendations 6 and 7 when you decide to place that item on a future agenda. As always, staff is willing to assist with other items as needed. Feel free to request staff assistance through the Clerk's Office, Police Chief or me directly.

Respectfully,



Geoff Fruin
City Manager

Cc: City Clerk's Office
City Attorney's Office
Dustin Liston, Police Chief
City Council



April 8, 2021

Press Release: City announced SJRE grant recipients for FY21

ATTACHMENTS:

Description

Press Release: City announced SJRE grant recipients for FY21

Ashley Platz

From: City of Iowa City <CityofIowaCity@public.govdelivery.com>
Sent: Wednesday, April 7, 2021 10:01 AM
To: Ashley Platz
Subject: City announces SJRE grant recipients for FY21

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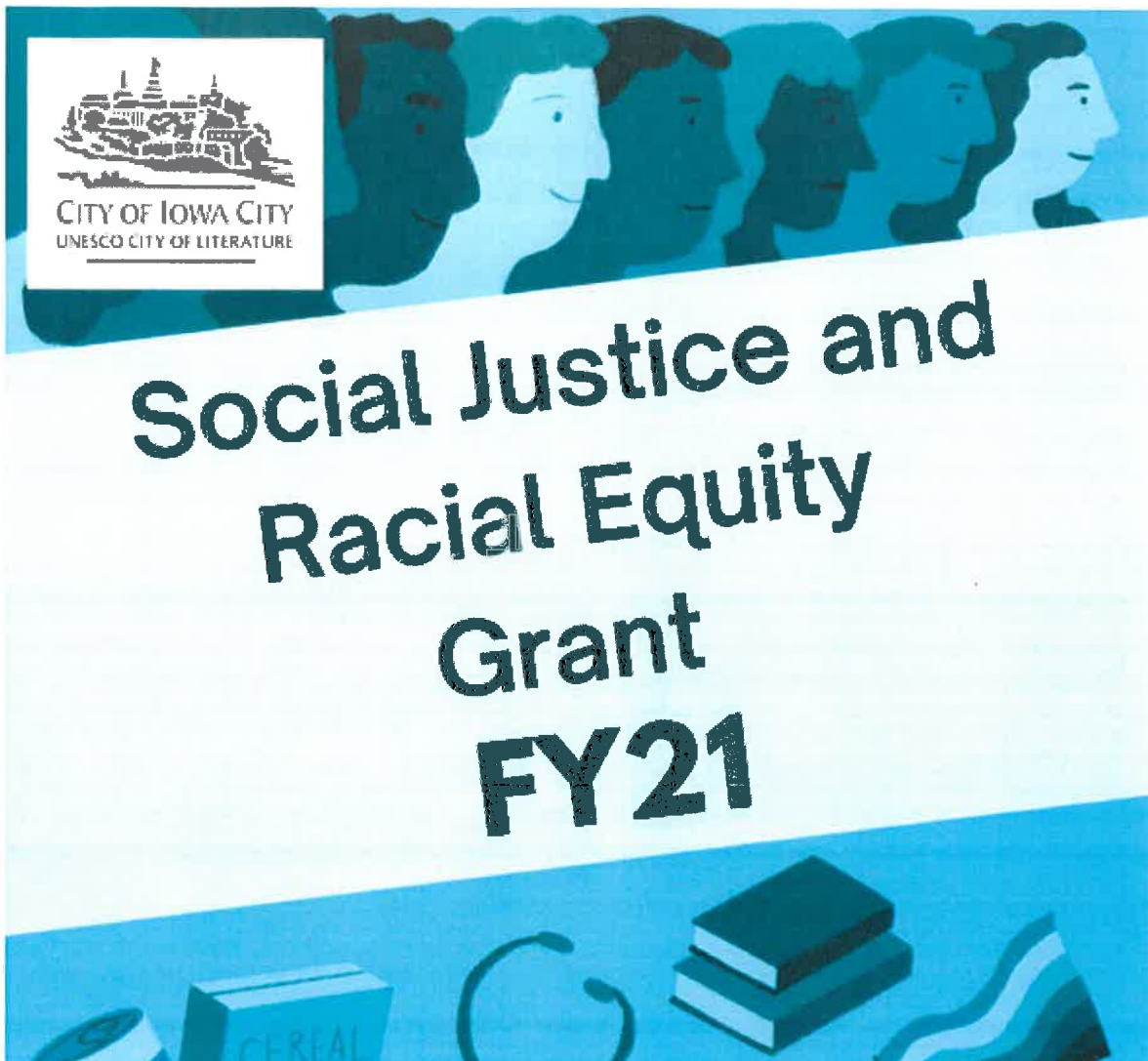
FOR IMMEDIATE RELEASE

Date: 04/07/2021

Contact: [Stefanie Bowers](#), Equity Director and Human Rights Coordinator

Phone: 319-356-5022

**City Announces Social Justice and Racial Equity Grant
Awards for Fiscal Year 2021**



In 2017, the City Council created the Social Justice and Racial Equity (SJRE) Grant to assist community-based organizations in building capacity to address social justice and racial equity needs. In Fiscal Year 2019, the City tripled the SJRE Grant funding, allocating it \$75,000 yearly since then.

The grant is available to for-profit and non-profit Iowa City-based organizations to fund programs, activities, or services that help eliminate inequities in the community. The grant lists six priority service areas: education, building community, housing, criminal justice, health, and employment. Organizations whose programs, services, or activities address one or more of these priorities are considered first for funding.

FY2021 SJRE grant recipients

Open Heartland \$14,749: To serve youth, preschool to high school, through enrollment in free out-of-school time Kid Power programs. The programs will include youth development activities including nutrition and health education, drug and violence prevention, arts and music programming, physical fitness and wellness curriculum, financial literacy, and meaningful engagement of parents/caregivers in their children's education and development. The programs will be offered to all youth living in mobile home communities including Forest View, Hilltop, Lake Ridge, Cole's, Regency, Modern Manor, and Breckenridge.

University of Iowa Labor Center \$20,000: Will provide 1) outreach and orientation workshops to connect members of underrepresented groups with high-quality job training opportunities, 2) two

sessions of a new preparatory skills-based apprenticeship readiness course for local residents interested in qualifying for a registered apprenticeship, 3) direct connection of participants who complete the pre-apprentice program with eastern Iowa apprenticeship training coordinators, and 4) access to leadership development and peer support networks to ensure the success of women and people of color who enter registered apprentice programs as underrepresented persons. The goal of the network is a sustainable system for bridging significant gaps between high-quality apprenticeship opportunities and Iowa City residents who are underrepresented in skilled trades.

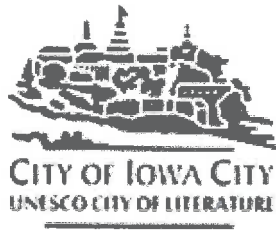
Sankofa Outreach Connection \$15,000: The Ethnic Studies Leadership Academy's goal is to empower young women of color in the Iowa City area through culturally responsive curriculum and exposure to higher educational opportunities. The Ethnic Studies Leadership Academy will work to strengthen, empower, and equip young women of color to understand the individual, institutional and structural impact of racism and sexism. Programming will include community service projects, after-school programming, college preparation, and the summer enrichment institute, which will expose them to the value of Historically Black Colleges & Universities and Hispanic Serving Institutions. The young women will be exposed to an ethnic studies and social justice curriculum, which includes a combination of African American studies, Latino/a studies, Native American Studies, and Women and Gender studies. The program will expand student's current knowledge of people of color on a high school level while also equipping students with tools to create social change across digital platforms.

Food Pantry at Iowa \$6,075: Will purchase culturally relevant and diverse foods to have available for clients of the Food Pantry at the University of Iowa. The Food Pantry at Iowa will expand the pantry's ability to provide food for communities of color. Pantry managers will continue to source culturally diverse products from local Iowa City African and Oriental Markets, and Chong's Supermarket.

Bike Library \$4,000: Raise It Up Route Series will honor historically significant locations, those significant to the Black community today, and Black-owned businesses in Iowa City. The goal is to guide riders to each site with an audio guided tour and to educate riders on the history of systemic oppression in Iowa City, as well as the current inequities that continue to oppress. There will be four routes in the series, each with three to five sites woven into an approximately 10-mile bike ride. The educational audio component for each site/checkpoint will be narrated by Black community leaders. The series of four bike routes can be ridden self-guided or on rides offered 1-2 times each month guided by volunteers or special guest guides. There will be an accompanying playlist of Black artists, musicians, and poets that can be listened to while en route via a speaker or after the ride while refueling at one of the Black-owned restaurants highlighted. There is a digital companion story map, which will highlight each site, provide directions, and house the educational audio tour.

Johnson County Affordable Housing Coalition \$15,000: Will take inventory of specific housing needs and issues from BIPOC/low-income residents and provide advocacy training at the household level. This will be accomplished in two parts: 1) a household assessment: to take inventory of specific housing needs and issues from BIPOC/low-income residents and contribute to advocacy at the household level to develop the understanding of housing issues to inform future policies and work, and to provide direct services/information to survey participants. The assessment will implement a door-to-door intake approach. 2) Community advocacy training for community members: to increase BIPOC/low-income residents' capacity to engage with housing issues and advocacy so that community members from this group are prepared to take leadership and advocacy roles within community non-profits/government agencies/commissions and facilitate change.

Visit www.icgov.org/sjre for more information about the SJRE FY2021 award recipients' projects.



Questions?
[Contact Us](#)

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City of Iowa City · 410 E Washington Street · Iowa City, IA 52240





April 8, 2021

Press Release: Community invited to attend Community Police Review Board (CPRB) Forum

ATTACHMENTS:

Description

Press Release: Community invited to attend Community Police Review Board (CPRB) Forum

Chris Olney

From: City of Iowa City <CityofIowaCity@public.govdelivery.com>
Sent: Thursday, April 1, 2021 1:53 PM
To: Chris Olney
Subject: Community invited to attend Community Police Review Board forum



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Date: 04/01/2021
Contact: [Chris Olney](#), Administrative Secretary
Phone: 319-356-5043

Community invited to attend Community Police Review Board forum

The Community Police Review Board (CPRB) will host its annual Community Forum to hear views on Iowa City Police Department policies, practices and procedures. The community is invited to submit questions and comments that will be used during the event.

The forum will begin at 5:30 p.m., Monday, May 17, 2021. An electronic Zoom meeting is being held because a meeting in person is impossible or impractical due to concerns for the health and safety of Commission members, staff and the public presented by COVID-19.

Topics will include open discussion regarding the proposed changes to the CPRB and the restructuring of the police department toward community policing. Police Chief Dustin Liston will also attend the forum and be available to meet and talk with participants.

You can participate and comment during the forum by going to the Zoom meeting registration link: https://zoom.us/webinar/register/WN_ZFn-3rzfSDu3mGtMxEYL9w Meeting ID: 958 2886 0275

Send your questions or comments you'd like addressed at the forum by Monday, May 3, 2021. Email to: CPRB@iowa-city.org or Mail to: CPRB at City Hall, 410 E. Washington St., Iowa City, Iowa 52240. Be sure to include your full name and address as all submissions are public. The board will try to address all questions and comments it receives.

The forum will also be recorded and later shown on City Channel 4. You can view programming and the schedule at www.citychannel4.com.



SCAN ME

WHERE

Electronic Zoom Meeting

The forum is being held via Zoom due to concerns presented by COVID-19

You can participate and comment during the forum by going to the Zoom meeting registration link:

https://zoom.us/webinar/register/WN_ZFn-3rzfSDu3mGiMxEYL9w
Meeting ID: 958 2886 0275

COMMUNITY POLICE REVIEW BOARD COMMUNITY FORUM

The Community Police Review Board will be holding a Community Forum for the purpose of hearing views on the policies, practices and procedures of the Iowa City Police Department.

DISCUSSION REGARDING PROPOSED CHANGES TO
THE CPRB AND THE RESTRUCTURING OF THE POLICE
DEPT. TOWARD MORE COMMUNITY POLICING

AND

MEET THE NEW
POLICE CHIEF
DUSTIN LISTON

QUESTIONS & COMMENTS:

Send your questions or comments you'd like addressed at the forum to the following by Monday, May 3, 2021:

Please include full name and address. (All correspondence is public)

CPRB
City of Iowa City
410 E Washington St, 52240

Or e-mail to:
CPRB@iowa-city.org

DATE

MAY 17, 2021

TIME

5:30 p.m.

The Board will attempt to address all correspondence received.
The forum will be taped for rebroadcast.



April 8, 2021

Press Release: Fair Housing Month recognized by Office of Equity & Human Rights

ATTACHMENTS:

Description

Press Release: Fair Housing Month recognized by Office of Equity & Human Rights

From: City of Iowa City <CityofIowaCity@public.govdelivery.com>
Sent: Thursday, April 8, 2021 10:02 AM
To: Ashley Platz
Subject: Fair Housing Month recognized by Office of Equity & Human Rights



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City of IOWA CITY

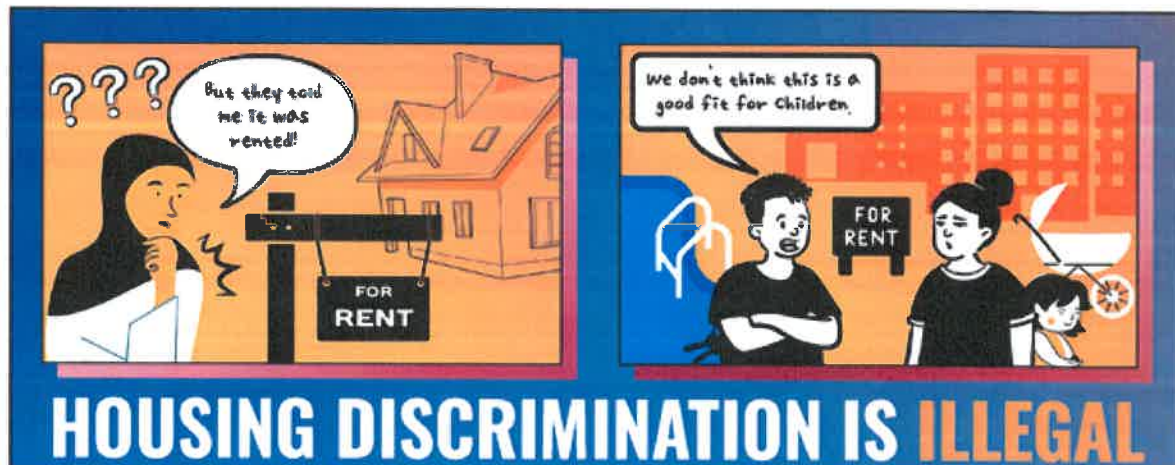
FOR IMMEDIATE RELEASE

Date: 04/08/2021

Contact: [Kristin Watson](#), Equity and Human Rights Investigator

Phone: 319-356-5015

Fair Housing Month recognized by Office of Equity & Human Rights

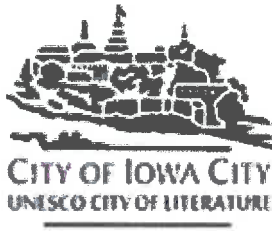


Fair Housing Month is an annual, month-long celebration of the signing of the Fair Housing Act on April 11, 1968, by President Lyndon B. Johnson. The Office of Equity and Human Rights is recognizing the month in a variety of ways.

- Utility bills will include an insert explaining a person's fair housing rights in Iowa City.
- A video training eligible for certification of one hour of fair housing training is [available 24/7 online](#).
- Finally, in collaboration with City Channel 4, a [public service announcement](#) has been created detailing fair housing rights.

If you feel you have experienced discrimination in housing on the basis of your age, color, creed, disability, gender identity, marital status, familial status, national origin, race, religion, sex, sexual

orientation, presence or absence of dependents, or public assistance source of income, please call 319-356-5015 or email humanrights@iowa-city.org to learn more.



Questions?
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April 8, 2021

Planning & Zoning Commission: April 1

ATTACHMENTS:

Description

Planning & Zoning Commission: April 1

**MINUTES
PLANNING AND ZONING COMMISSION
APRIL 1, 2021 – 7:00 PM
ELECTRONIC FORMAL MEETING**

PRELIMINARY

MEMBERS PRESENT: Susan Craig, Maggie Elliott, Mike Hensch, Phoebe Martin, Mark Nolte, Mark Signs, Billie Townsend

MEMBERS ABSENT:

STAFF PRESENT: Ray Heitner, Sara Hektoen, Anne Russett

OTHERS PRESENT: Sandy Steil

Electronic Meeting

(Pursuant to Iowa Code section 21.8)

An electronic meeting is being held because a meeting in person is impossible or impractical due to concerns for the health and safety of Commission members, staff and the public presented by COVID-19.

RECOMMENDATIONS TO CITY COUNCIL:

By a vote of 7-0 the Commission recommends approval of CREZ21-0001, an application for a rezoning from County Agricultural (A) to County Residential (R) for approximately 13.07 acres of land in unincorporated Johnson County, Fringe Area A –Outside of the City's Growth Area.

CALL TO ORDER:

Hensch called the meeting to order at 7:00 PM.

PUBLIC DISCUSSION OF ANY ITEM NOT ON THE AGENDA:

None.

CASE NO. CREZ21-0001:

Location: 4809 Rapid Creek Road NE

An application for a rezoning from County Agricultural (A) to County Residential (R) for approximately 13.07 acres of land in unincorporated Johnson County, Fringe Area A –Outside of the City's Growth Area.

Heitner began the staff report with an aerial view of the subject property at 4809 Rapid Creek Road, NE and then also the County zoning. The current zoning is County Agricultural as is most of the land surrounding this property. Heitner noted there are a few residential properties to the northeast. Heitner stated that the subject property within the City's Fringe Area A, outside of the growth area as is just about everything surrounding the property.

Regarding background on the application, Heitner stated it is an application to rezone from

County Agricultural to County Residential for the entire 13.07 acres of the subject property. Because the property is within the City's two-mile fringe area the procedural operation is the City makes a recommendation to the County Planning and Zoning Commission as the final decision on the rezoning falls with the County's jurisdiction. Heitner noted it is staff's understanding that with this rezoning eventually the applicant intends to divide this land into two single family residential lots. The subject property currently has one single family home, and the remainder of the property is a mix of woodlands and grasslands, and there are no flood hazard areas on the property. Heitner noted the woodland areas of the property might be a bit challenging to develop but there's a pretty good amount of flat land through most of the rest of the property. The minimum lot area would be a quarter acre and maximum lot area for residential would be 1.99 acres as maximum density allowed is one dwelling unit per acre. Heitner acknowledged there are a few small subdivisions within a mile or so of the property and overall staff doesn't find that the rezoning would be really out of character. There are also other plans to have smaller subdivisions within a mile or so of this subject property up and down Rapid Creek Road.

Heitner stated the County's Comprehensive Plan Future Land Use Map does indicate that this property falls within their planned residential area so the requested rezoning would be in compliance with the County's Comprehensive Plan. Regarding the Fringe Area Agreement, it is a component of the City's Comprehensive Plan and applies to areas outside of the City's jurisdiction to provide guidance regarding land development within two miles of City limits. For this specific area Heitner explained Fringe Area A is outside the growth area and while the Agreement does state that agricultural uses are preferred, and therefore this rezoning wouldn't align with the Fringe Area Agreement, staff believes that the requested rezoning is in align with the County's Comprehensive Plan and a good character fit with the surrounding area. Additionally, Heitner noted staff is working with the County on updating the Fringe Area Agreement and the current proposed policy direction would be to align with County's Future Land Use Map for areas outside of the growth area.

The role of the Commission and next steps is to determine if the rezoning should be recommended for approval to the City Council, after Commission and Council consideration the item will be brought before the Johnson County Planning and Zoning Commission.

Staff recommends although the proposed rezoning doesn't directly align with the Fringe Area Agreement staff is recommending approval of the rezoning based on the consistency of the rezoning with County's Future Land Use Map.

Signs noted that minimum lot size for that area would be a quarter acre and maximum lot area is for a single lot would be 1.99 acres but obviously there's a lot more land than that so the extra land would be placed into one or more outlots as part of the subdivision but can those outlots be developed in the future. Heitner noted it's possible but there would probably have to be a subsequent subdivision to meet the zoning standard there but in the short term the understanding is that the plan would be to basically place the remainder of anything that isn't developed as a residential lot into either open space or preservation outlots. Signs just wanted to make sure they couldn't continue to re-subdivide recent subdivisions without further County input.

Craig had a similar question and assumed that the house that's there is one of the lots and so if they're just going to have one more lot then there would be outlots. Her other question is about

the road, is it a private drive and not a County road. Heitner is not exactly sure what the alignment of internal access will be when this gets subdivided but perhaps the applicant can answer. Russett added at this point it is hard to contemplate what any future subdivision would look like because right now the request is just for the rezoning and the question before the Commission tonight is if they feel that residential land uses make sense in this area.

Hensch opened the public hearing.

Sandy Steil (MMS Consultants) is representing Preston Evan and just to reiterate what has already said this is the rezoning and while everybody's really excited about seeing the subdivision that is not this stage. However, to answer the question about future outlots in general the County allows them to designate outlots for future development and then come back in and re-subdivide. They of course have to adhere to the sensitive areas ordinance that is in line with the City of Iowa City's Sensitive Areas Ordinance and when they do subdivision plat they will see how that is accomplished.

Hensch closed the public hearing.

Craig moved to recommend approval for CREZ21-0001, an application for a rezoning from County Agricultural (A) to County Residential (R) for approximately 13.07 acres of land in unincorporated Johnson County, Fringe Area A –Outside of the City's Growth Area.

Townsend seconded the motion.

Hensch noted it's pretty straightforward rezoning request, he did ask if staff has a projected date when they will have the fringe area agreements updated. Russett said they had just met on the draft agreement earlier today and hope to get it to the County planners either tomorrow or definitely next week to take a look at.

A vote was taken and the motion was approved 7-0.

CONSIDERATION OF MEETING MINUTES: MARCH 18, 2021:

Craig moved to approve the meeting minutes of March 18, 2021.

Townsend seconded the motion.

A vote was taken and the motion passed 7-0.

PLANNING AND ZONING INFORMATION:

Russett had one update to just let the Commission know that the City Council has taken an interest in looking at ways to encourage neighborhood commercial and staff submitted a memo to Council and it's in their packet for the work session on Tuesday.

Craig asked if the City had any kind of timeline for Commission and Boards and Council to meet in person and not online. Russett replied she has not heard anything about moving back to in

person meetings. Russett added that City Hall is still closed to the public as well.

Signs stated he heard today about a future development as there's a piece of land for sale way out on Herbert Hoover Highway and it's kind of a leapfrog situation but the comment was made that one of the challenges with developing some of the perimeter areas is there's not enough water pressure and there's a need for additional water towers and that there's a plan for that, but there's just not enough budget in the short term plan, does staff have any knowledge on this situation. Russett stated she has not heard anything about this. Signs said the property in question is in the County, but can they even develop it because it'd be a leapfrog situation, and then also there was the comment about the issues with expanding beyond Taft Avenue without another water tower. Hensch also stated he hasn't heard anything about this.

Hensch acknowledged there will have two terms coming to an end in June and he hopes they both reapply for the Commission. Signs will be expiring after his first term and since Elliott replaced a member, that term is up too and Hensch hopes she reapplies too.

ADJOURNMENT:

Nolte moved to adjourn.

Townsend seconded.

A vote was taken and the motion passed 7-0.

**PLANNING & ZONING COMMISSION
ATTENDANCE RECORD
2020-2021**

	7/16	8/6	8/20	10/1	10/15	11/5	12/3	12/17	1/7	1/21	2/18	3/18	4/1			
CRAIG, SUSAN	X	X	X	X	X	X	O	X	X	X	X	X	X			
DYER, CAROLYN	O/E	O/E	---	---	---	---	---	---	---	---	---	---	---	---	---	---
ELLIOTT, MAGGIE	---	---	---	---	---	X	X	X	X	X	X	X	X			
HENSCH, MIKE	X	X	X	X	X	X	X	X	X	X	X	X	X			
MARTIN, PHOEBE	X	X	X	X	X	X	X	X	X	X	X	X	X			
NOLTE, MARK	---	---	X	X	X	X	X	X	X	O	X	X	X			
SIGNS, MARK	X	X	X	X	X	X	X	O/E	X	X	X	X	X			
TOWNSEND, BILLIE	O/E	X	X	X	X	X	X	X	X	X	X	X	X			

KEY:

X = Present

O = Absent

O/E = Absent/Excused

--- = Not a Member



April 8, 2021

Senior Center Commission: March 18

ATTACHMENTS:

Description

Senior Center Commission: March 18

**MINUTES
SENIOR CENTER COMMISSION
March 18, 2021
ELECTRONIC Formal Meeting
ZOOM MEETING Platform**

Members Present: Zach Goldsmith, Angela McConville, Paula Vaughan, Linda Vogel, Lorraine Dorfman, Susan Eberly

Members Absent: None

Staff Present: LaTasha DeLoach, Kristin Kromray

Others Present:

Electronic Meeting (Pursuant to Iowa Code section 21.8)
An electronic meeting was held because a meeting in person was impossible or impractical due to concerns for the health and safety of council members, staff, and the public presented by COVID-19.

CALL TO ORDER:

The meeting was called to order by McConville at 4 PM.

RECOMMENDATIONS TO COUNCIL:

None.

APPROVAL OF MINUTES FROM THE FEBRUARY 18, 2021 MEETING:

Motion: To accept the minutes from the February 18, 2021 meeting. Motion carried on a vote of 6/0. Dorfman/Eberly

PUBLIC DISCUSSION:

None.

OPERATIONAL OVERVIEW:

DeLoach reported the Senior Center has been partnering with Towncrest Pharmacy in conjunction with other local organizations (Johnson County Public Health, Heritage Area Agency on Aging, City of North Liberty, City of Solon) to reach out to community members, specifically seniors, to communicate about pop up clinics. The Senior Center has helped organize three clinics including a small one at the Senior Center and two larger clinics at Mercer Aquatic.

The selection of which architect firm will finish the building master plan will occur next week. It will likely take 8 to 12 weeks to finish.

Senior Center staff is discussing the details of the first phase of reopening the Senior Center. The tentative plan will be to open mid-May or early June for by appointment only fitness room use. Staff is seeking input from members to see if people are interested in continuing hybrid programs vs in person programs.

Part of the building master plan has been to rename the floors of the Senior Center from ground, first, mezzanine and second to ground, first, second, and third. This plan will move forward and be in place when the building reopens for its first phase.

Dorfman asked how many classes would continue to be hybrid. DeLoach answered that those decisions will be based off what is found from the survey results as well as instructor preferences.

Vogel asked for clarification regarding the library reopening. DeLoach stated that the library had opened for their next phase, which is limited use of the library building for check out and computer use. Eberly confirmed the Book End shop at library is still closed but is accepting donations in small amounts.

COMMISSION DISCUSSION:

DeLoach stated the Bed Bug Policy needed to be updated and brought in line with the other policy and procedure formats. Nothing has changed about how the Senior Center monitors for bed bugs. Goldsmith wanted to confirm what a qualified sniffer dog was. DeLoach stated the Senior Center works with a pest control company that has a dog who has been trained to detect bed bugs. The building is monitored twice a year. Dorfman asked if regular pest control comes to the building. The Senior Center is sprayed monthly for regular pest control.

Motion: To accept the Bed Bug Policy. Eberly/Dorfman 6/0

Eberly suggested two items be put on next months agenda: 40th anniversary planning update and reopening updates.

Goldsmith asked about fundraising for the upcoming building renovations. DeLoach answered Friends of The Center is currently looking at hiring a consultant regarding feasibility studies for a capitol campaign. DeLoach will update the commission as more information is known.

Motion: To Adjourn.

Senior Center Commission Attendance Record

Name	Term Expires	4/16/20	5/22/20	6/18/20	7/16/20	8/20/20	9/17/20	10/15/20	11/19/20	12/17/20	1/21/21	2/18/21	3/18/21
Lorraine Dorfman	12/31/21	X	X	NM	X	X	NM	NM	X	O/E	X	X	X
Susan Eberly	12/31/23	--	--	--	--	--	--	--	--	--	X	X	X
Robert (Scott) Finlayson	12/31/20	X	X	NM	X	O/E	NM	NM	X	X	--	--	--
Zach Goldsmith	12/31/21	X	X	NM	X	X	NM	NM	X	X	X	X	X
Angela McConville	12/31/21	X	X	NM	O/E	X	NM	NM	X	X	X	X	X
George Nelson	12/31/22	X	X	NM	X	X	NM	NM	X	--	--	--	--
Paula Vaughan	12/31/22	X	X	NM	X	X	NM	NM	X	X	X	X	X
Linda Vogel	12/31/23	X	X	NM	X	X	NM	NM	X	O/E	X	X	X

Key: X = Present
O = Absent
O/E = Absent/Excused
NM = No meeting
-- = Not a member